

FINAL

St. Clare Pastoral Council Meeting Minutes for Wednesday, July 8, 2026

6:30-8:00 pm, Fireside Room

Absent: LeAnn

OPENING PRAYER - Fr. Don

1. PASTOR'S REPORT – Fr. Don

- The St. Clare Campout has been a beloved event at our parish since the 1970s. This year 79 campsites have been reserved.
- Junque and Jewels, which is believed to be the biggest rummage sale of all the Catholic churches in Oregon, was once again a great success. There are no final numbers yet, but the committee believes the profit will be over \$30,000.
- Interviews for a new Parish Business Manager will begin July 9.
- Fr. Don hopes to hire a Faith Formation Assistant within the next few weeks.
- The Mission Renewal prayer will be added to our Masses over the next few weeks.
- There is no update at this time regarding the timing of Fr. Don's retirement.
- The financial status of the parish for fiscal year 2025-26 is looking good. More news to come.

2. PASTORAL ASSOCIATE'S REPORT – Kim

- Kim will be on vacation next week.
- Debbie Henkelman and Kim have almost finalized the upcoming parish calendar.

3. NEW PARISH THEME – all

- After some discussion and voting, a new parish theme was chosen. The new theme will be announced in September.

3. COMMITTEE REPORTS

- Education (Maria):
 - Throughout the month of July, St. Clare Preschool is collecting non-perishable food, toiletries, paper goods, diapers, and pet food to support families through St. Vincent de Paul. Donations may be dropped off in the collection bin in the preschool hallway.
 - Summer camps are in progress at St. Clare School on weekdays from 8:30am to 3:30pm.
 - The new St. Clare School academic school year begins on Tuesday, September 1, 2026.
 - Over the summer, maintenance staff is working on cleaning, repairs, and upkeep.

- Outreach (Paul) –
 - SVdP – (from Mary Bunday) \$70,000 in funds still available. Eighteen families served, 74 people in all, no utilities, two rents totaling \$1200.00. Claire-Marie needs help with purchasing meat come September. Jackson and Markham are doing food deliveries on July 14. Mary needs help with purchasing and delivery. A report from a president's/board meeting explained that a Weston Foundation match was met. St. Clare achieved its goal to assist with this match. May and June have been relatively quiet.
 - André Bessette – (from John Kowalczyk) St. Andre Bessette asked us to provide a hot brown-bag handout meal on June 19. We could not get volunteers, but the cooks got the job done. Ninety-six handout meals were distributed!
 - Prison Ministry – (from Paul and Judy Sherbo) – Only 4 people attended in June. Hoping for more next month. Our new volunteer, Essie Marcus, assisted.
- Liturgy/Community Life (Kim) –
 - St. Clare Car Show – August 23 (15 vehicles registered, so far)
 - One Mass – September 13
 - We are looking for new members for the Environment Committee.
 - The Men's ACTS Retreat committee in in the pre-planning phase. The retreatants are from both St. Clare and Our Lady of the Lake.
- Finance (Jim) –
 - Jim asked Fr. Don about a new liaison to the Admin. Council due to his (Jim's) upcoming end-of-term with the Pastoral Council. Giving Tree fundraising effort will be active in September.
- Survey Committee (Matt) –
 - Matt asked for the Council's opinions on the length of the survey as well as whether or not some questions on the survey are too personal. Suggestions included asking for the person's name and email address at the end of the survey, which will be optional, and to ask for the responders' permission to ask them additional questions. Matt will ask Pastoral Council members to complete the survey first to determine the time spent to complete it.

4. OLD BUSINESS:

- Online Directory – Dolly will resume work on an online directory in the fall. Kim explained that, with an online directory, users would have a password and could input or change their own information.
- Paul notified those who were elected to Pastoral Council and confirmed their acceptance. He also contacted those who were not elected. They are open to serving in other capacities. Kim will follow up with them.

5. NEW BUSINESS:

- David completed an Evangelization and Culture project for a class he was taking. He shared his project, "A Visitors Guide to St. Clare," with us.
- The potluck to welcome new members and to thank outgoing members will take place on September 2, at 6pm. Paul and Matt will take the lead.
- Paul asked if there was something in place to reach out to widows and widowers. Kim explained that there is a grief program in the works. Matt suggested creating a way for those who are grieving to request contact. Kim believes a link could be created on the website to meet this need.

6. ACTION ITEMS:

- Section 3: Committee Reports (Finance) – **Fr. Don** will appoint a new liaison from Pastoral Council to Admin. Council to replace Jim.
- Section 4: Old Business – **Dolly** (even though her term is ending) will continue to research options for an online directory in the fall.
- Section 4: Old Business – Per Kim's request, Paul has sent her the list of those parishioners who applied but were not elected to Pastoral Council. **Kim** will follow up with these parishioners to suggest other ways they can serve the parish.

CLOSING PRAYER – Fr. Don

NEXT MEETING and POTLUCK – September 2, 6:00pm