

**St. Clare Pastoral Council**  
***Blessed Are the Peacemakers/Come Holy Spirit***  
**Meeting Minutes – June 11, 2025**  
**6:30-8:00 pm**



**Attendees:**

✓	Fr. Don Gutmann	✓	Kim Zea	✓	James Krueger	✓	Paul Sherbo	✓	Maria Clemente
✓	LeAnn Spencer		David Villegas	✓	Dolly Specht	✓	Debbie Hollingsworth	✓	Paddy O'Brien

1. Opening Prayer, Fr. Don started the meeting with a welcoming prayer.
2. Additions to agenda:
  - Dolly brought up that she attended a service at St. Stephens Catholic Church on Memorial Day, and it was said in Latin. Dolly also attended a Pentecost Vigil at Sacred Heart in Tillamook where Fr. Angelo Te said the mass in four different languages. In the past, on Pentecost Sunday, St. Clare Church would have parishioners that are multilingual say a portion of the mass – it was powerful and is something to consider bringing back.
3. Minutes from last month were previously sent out, corrections made, and the final version has been approved by all.
4. Pastor's Report - Fr. Don
  - Fr. Don was away the 1<sup>st</sup> full week of June for a Priest Retreat at Mt. Angel Abby. It was peaceful, restorative, and much needed!
  - Confirmation went well - we had the pleasure of having Archbishop Sample here at St. Clare, and the church was full of people. The archbishop made a complimentary comment to Fr. Don about our choir.
  - The funeral for Archbishop John G. Vlazny was huge, he made such a great impact here in Portland during some difficult times. If you look at St. Clare's Facebook site, Dolly uploaded several videos of the funeral services.
  - Our live stream video is averaging 40 people a week that watch mass live, and another 40 that watch the video later.
  - A retirement party was held Saturday night in honor of Cathy Kollars; she has taught at St. Clare Church for over 24 years. We all wish her the very best as she enters her next chapter of her life, retirement.
  - A large funeral is being held on the 21<sup>st</sup> for Cathy Worrell, she used to be the school Administrative Secretary for many years and just retired a couple of years ago. She will be greatly missed.

5. Pastoral Associate's Report - Kim

- Kim will be taking the full month of July off.
- The bulletin recently included information about registering for sacrament classes, the classes will start earlier than they have in the past (3<sup>rd</sup> week in September).
- The Adult Faith Formation Group is still looking into some before and after type meetings and talks that would help with the success of the ACTS Retreat.

6. Committee reports – Council

- Education (Maria): PreK had their classroom celebration. The 8<sup>th</sup> graders graduated, and the last day of school is June 18<sup>th</sup>. The school has applied for a grant from the Joseph Weston Foundation. The 6<sup>th</sup> graders recently got to go to Washington DC to an amazing camp.
- Community Life (LeAnn): LeAnn has stepped down from hosting the 3<sup>rd</sup> Saturday Social if anyone is interested in volunteering to do that, contact Kim at the parish office. The Pentecost Heritage Potluck was on June 8<sup>th</sup>, well attended and an abundance of food from around the world.
- Outreach (Paul): SVDP, treasury is looking good, May was a bit slow, helped 55 people. The SVDP Store will bring a truck at the end of Junque and Jewel and pick up the remaining nice items for the store. St. Andre Bessette served 90 dinners with the help of St. Clare volunteers. The Coffee Creek Prison Ministry had 3 attendees this last week and one returning volunteer that was from pre pandemic.

7. Follow Up on the Parish Examin:

- There were 8 items that were listed as improvement needed areas

First	Evangelization
Second	Strategic Plan
Third	Development of future leaders
Fourth	Strengthen Youth Ministry
Fifth	Formation of faith after confirmation
Sixth	Music ministry
Seventh	More financial support for old church buildings
Eighth	Promoting vocations

7a. Follow Up on Other Past Topics:

- How do we make St. Clare more visible? Better signs. Debbie to look into sandwich type advertisement boards and report back in July.
- A new Pastoral Council Chair was decided, starting in September both Paddy and Paul have agreed to co-chair the meetings (thank you!). Debbie's has done a tremendous job this last year, she has been a true leader, and we are very grateful to have had her in that role this past year.
- We have 11 New Pastoral Council nominees; we will be voting on the 2 new members at our next meeting.

8. Conversations with other parishioners – still all positive feedback coming in.

9. Good of the Order, Items for future meetings?

- Voting for 2 new council members

10. Future meeting dates: July 10th, 2025 4:00 – 5:30pm  
August - no meeting

11. Closing prayer by Fr. Don