Global Preparatory Academy @ Riverside 44

Unlocking the world through language, experiential learning and love

www.globalprepindy.org

Board Meeting Agenda

August 19, 2019 @ 5:00 - 6:30 PM
Global Prep @ Riverside 44 - Room 158
Conference Call: 605.475.4120 Code 8157020

Mission:
Global Preparatory Academy develops compassionate global leaders through a bilingual/biliterate education program that focuses on hands-on and cultural learning opportunities.

I. <u>Approval of Minutes:</u> (3 min)
   ● June 24, 2019

II. <u>CEO Report (20 min.)</u>
   ● School start update (staffing, enrollment, transportation, facilities, supplies etc.)
   ● Enrollment Update
   ● Organizational Structure
      1. Introduction of Strategic Leadership Team
   ● Snow Days 2019-2020 - Vote

III. <u>Finance Committee Report:</u> West & Robinson (30 min)
   ● Financial June and July 2019 Update – Tina Spencer, Bookkeeping Plus, Inc.
   ● 2019-2020 Budget (Discuss and Approve)
   ● Internal Controls Guidebook (Discuss and Approve)
      1. School Code of Ethics Policy
      2. Grievance Policy
      3. Code of Conduct Policy
      4. Risk Management Policy
      5. Delegated Authority Policy
      6. Division of Duties Policy
      7. Financial Management and Reporting Policy
      8. Credit and Collection Policy
      9. Accounts Payable and Purchasing Policy

IV. <u>Governance/Board Sharing:</u>(20 min)
   ● Board Recognition
   ● Nominate and appoint Dorothy Crenshaw to the Board
   ● Conflict of Interest - Review of related party transactions
   ● Board Member Expectations (Review and Approve)
   ● Board Member Expectations Dashboard
   ● Committee Goals and Assignments - Proposed
      1. Academic Excellence: Crenshaw, Hacker & Leatherman
      2. Community Engagement: Felman & Saahir
      3. Enrollment & Marketing: Crecelius, Murray & Ortega
      4. Governance: Lacy, Dwyer & Robinson
      5. Finance: West, Robinson

Next Board Meeting - September 23, 2019 @ 5:00 PM

<u>Upcoming Events</u>
- ❏ August 22nd - Back to School Night - 6:00 - 7:30PM
- ❏ September 13 - ADM (Fall enrollment count)