



15622 Country Club Dr  
Mill Creek, Washington, 98012  
[Volunteering@westswimteam.com](mailto:Volunteering@westswimteam.com)

## Swim Meet Volunteer Position Terms

Contact: Andree-Anne: [meetdirector@westswimteam.com](mailto:meetdirector@westswimteam.com)

- Clerk of course
  - Clerical position, responsible for overseeing meet administration and operations, advanced knowledge of swimming preferable. **Experience required.** Assists with awards when needed.
- Hospitality
  - Works with the Meet Director to organize and transport hospitality donations as needed. Responsible for the Coach/Official Hospitality room during the swim meet.
- Announcer
  - Should be familiar with swim meet protocols and comfortable with public speaking. Will announce Heat, Event, and Race information throughout the session.
- Deck Marshall
  - Enforces safety in the facility, including on deck and in locker rooms, posts results as they are released.

Contact: Jason: [volunteering@westswimteam.com](mailto:volunteering@westswimteam.com)

- Timing System Operator
  - Operates timing system in conjunction with Computer Operator. **Must be trained.**
    - **Kamiak High School:** Daktronics System
    - **West Coast Aquatics:** Colorado System
- Head Timer
  - **Experienced timer**, operates two stopwatches and provides backup coverage as needed. **Must attend timers meeting.**
- Lane Timer
  - Responsible for operating stopwatch and/or timing button and recording times on the timer sheet. Kids may volunteer as timers, but only those who are 12 and up. **Must attend timers meeting.**
- Event Tracker
  - Tracks heat and event numbers to be displayed at the meet (flip chart). **Kamiak Only**
- Awards
  - Organize ribbons/trophies. Print and adhere labels consistent with meet results. Sorts into team bags for distribution.
- Runner
  - Retrieves timer sheets after each event and delivers DQ slips to Coaches. **Must attend timers meeting.**