



Architectural Change Request

Note: This Request to be submitted by Owner for original build/construction in progress and any changes after construction

Homeowner(s): _____
Cell Phone #: _____ Cell Phone #: _____
Lot #: _____ Email Address: _____
Property Address: _____
Requested Change: _____

Directions:

In order to be considered by the Architectural Review Committee, your "Change Request", your Request must include the following:

- Specific Plan of your Lot, with location of proposed change marked to approximate scale with dimensions
- Description, sketches, specifications, photographs, catalog illustration
- Dimensions and materials (types, size, color/finish) for the proposed change

A Change Request submitted without all required submissions will be considered incomplete. In such cases, the Architectural Review Committee will not commence a Change Request review until all required submissions have been provided. Other exhibits may be requested to permit adequate evaluation of the proposed change.

Approvals:

Note: All approvals are only valid for 12 months from the approval date

Date Received by the Architectural Committee _____

- () Approved as Submitted
() Approved with Conditions (see attached conditions)
() Denied (see attached justification for denial)

ACC Member Signature: **Date** **Date** **Date**