

CEC Vestry Minutes
March 18, 2025
5:30 PM Library

Attendees: Becky Sparks-Deacon, Peter Kisner-Sr. Warden, Sharon Murphy-Jr. Warden, Margaret Moravec, Beverly Custer, Marvin Hadsall, and Leigh Gardner-Kisner - Guest (phone).

Absent: Kathi Dossman, Michelle Teague & Scott Morrow.

Peter opened with a prayer.

Consent Agenda: Peter moved to approve the minutes from February; Beverly seconded. Motion passed.

Jr. Warden-Sharon: TX Roofing submitted a bid for \$6,133 to repair the flat roof, which was accepted. The work will start 3/31/2025, and last approximately four days. The \$24K in remaining insurance proceeds will be used to pay for the repairs. We still need to inspect the church windows. The heart defibrillator must be inspected by a certified technician on an annual basis, with monthly inspections being done by church staff. AED123 (the Dallas-based distributor & maintenance provider for our defibrillator) has offered to do the annual inspection for \$505 per year. Due to the cost, it was agreed to table this issue until Fr. Keith returns from sabbatical. Shelly's husband fixed the school gate, and Johnny repaired the school gutter. Mark Wagner, our groundskeeper, was diagnosed with cancer and will need 2-3 weeks off for treatment. During this time, volunteers will be needed for weeding, planting, etc.

Sr. Warden-Peter: Academie Musique is still planning to leave on 5/31/25. One of the closets in their area contain misc. office supplies, chairs, etc.-all belonging to Christ Church. Peter will seek Sally or Ami's assistance for accessing the Sunday reader's files in SharePoint. In Gloria's absence, Marvin has agreed to take the notes and draft the minutes from each & every vestry meeting, with Ami or Sally printing the documents for the binders. Fr. Keith and Melinda are scheduled to return on 3/23/25. The next Lenten series at Sol De Jalisco will transpire 3/19/25 & will be led by Sharon. The topic will be peace.

Financial Reports: Leigh reviewed the February financials. Receipts & personnel costs are on target for the month & year. The cost of water service doubled. If it continues to run high, then we will inspect our plumbing system for leaks. We received an additional ERC payment of \$55K (after commission). Sharon motioned to approve the financials, with Beverly seconding. Motion passed.

Capital Campaign: The debt service loan papers have yet to be processed. Our new monthly mortgage payment will be \$2,815, with \$1,350 going towards the principal. The principal portion will be funded from the capital campaign, which, after the \$200K is paid against our mortgage, will have a remaining balance of \$122K. The Finance Committee proposed investing \$50K of the remaining balance in an 8-month CD, with an interest rate of 4.25%. Marvin motioned to transfer the \$50K to a CD, with Sharon seconding. Motion passed.

Deacon Becky: Shrove Tuesday was a wonderful experience, with plenty of leftover gumbo. The Kyle Easter lunch has been scheduled for April 10th @ noon. Sharon said that the planning for said lunch is mostly complete. Becky suggested interacting more with the residents. Becky mentioned an increase in hospital visits.

Only three families have signed up for the Parish Retreat at Camp Allen, which is scheduled for May 16-18. We need fourteen more to meet our 17-cabin commitment.

Peter adjourned us in prayer at 6:45 PM.