



## **Now Hiring – F/T Inside Sales (Windows & Doors division)**

L.P. Adams Co., Inc. in Dalton MA is looking for an experienced salesperson to join our team. As one of the top window and door dealers in Berkshire County, we are looking for someone who is motivated and driven to continue our success.

### **Responsibilities include...**

- Working with customers and contractors to design and order windows, doors, other products
- Onsite measuring, designing, & providing estimates
- Maintaining logs of all sales and orders placed
  - Maintaining the showroom
- Working with vendor catalogs and software

### **Requirements include...**

- Sales experience
- Customer Service experience
- Computer Skills (proficient in Microsoft)
  - Good organizational skills
- Proficient in multitasking and working on multiple projects at one time
- Minimum hours include Mon-Fri 8am – 5pm & Sat (every other) 7am – 1pm
  - Valid drivers license

### **Benefits include...**

- Health, Dental, Life insurance
- Vacation & Sick time & Holidays
  - 401k (after 1<sup>st</sup> year)
  - Company discounts

All serious inquiries, please send letter and resume to [coreymacdonald@lpadams.com](mailto:coreymacdonald@lpadams.com)