

FLORIDA HOMESCHOOL LETTER OF INTENT TEMPLATE

For Families Establishing a Home Education
Program Under Florida Statute §1002.41



THE EMPOWERED
HOMESCHOOL PARENT

Use this template if you are notifying your Florida school district that you are establishing a home education program.

Florida law requires a parent or guardian who establishes a home education program to notify the district superintendent of the county in which the parent or guardian resides. The notice must include the information below.

Before You Submit

- Confirm that you are establishing a **home education program** rather than enrolling through a private school or other educational option.
- Complete the required information for each child.
- Mail or email the LOI to your local county school district's designated Home Education Office or superintendent's office
- Keep a copy of the notice and confirmation of submission for your records.
- Make note of your annual evaluation deadline.

Important

This template is provided for informational and educational purposes and is not legal advice. Florida homeschool requirements can vary depending on how your child is enrolled. If your child participates in a scholarship program such as PEP, make sure you understand which enrollment category applies to your situation before submitting a Letter of Intent.

For the current requirements, refer to **Florida Statute §1002.41** and your local school district's home education office.

NOTICE OF INTENT TO ESTABLISH A HOME EDUCATION PROGRAM

Date: _____

To: Superintendent of Schools

County: _____

School District: _____

I am submitting this notice of intent to establish a home education program for my child/children in accordance with Florida Statute §1002.41.

Parent/Guardian Information

Parent/Guardian Name:

Address:

Phone: _____ **Email:** _____

Student Information

Student's Full Legal Name:

Student's Date of Birth:

Student's Current/Last School (if applicable):

Additional Students

If establishing a home education program for more than one child, list each additional student below.

Student Name: _____

Date of Birth: _____

Student Name: _____

Date of Birth: _____

Student Name: _____

Date of Birth: _____

I understand that I am responsible for complying with the requirements applicable to a Florida home education program, including the annual evaluation requirements described in Florida Statute §1002.41.

Parent/Guardian Signature:

Date:

Need help with your Florida homeschool evaluation?

Once you establish your home education program, you'll also need to keep track of your annual evaluation requirement. Planning ahead can make the end of the homeschool year much less stressful.

[Book My Homeschool Evaluation](#)

**[Explore More Florida
Homeschool Resources](#)**