



End-of-Year Portfolio Prep Checklist

Your 4-step plan to get ready for your Florida homeschool evaluation

Your annual homeschool evaluation doesn't have to be stressful. Instead of scrambling the week before, use this simple four-step checklist to prepare your portfolio one step at a time.

Step 1: Know What to Save

Start the year knowing what belongs in your portfolio.

- ☐ Keep a log of educational activities.
- ☐ Keep track of the titles of books and reading materials used.
- ☐ Save a few work samples throughout the year.

Goal: Know what you'll be collecting so nothing important gets overlooked.

Step 2: Save as You Go

As your child learns, simply add to your portfolio.

- ☐ Save work samples occasionally.
- ☐ Date work when possible.
- ☐ Keep photos of projects, artwork, experiments, or field trips (optional)

Goal: Build your portfolio a little at a time instead of all at once.

Step 3: Organize Your Portfolio

Before your evaluation:

- ☐ Review what you've saved.
- ☐ Arrange your portfolio in an order that makes sense.
- ☐ Add any reading titles or work samples you'd like to include.

Best Practice: Many evaluators recommend three dated samples from three subjects (beginning, middle, and end of the year), but this is **not required by Florida law**.

Goal: Have a portfolio that's easy to review.

Step 4: Complete Your Evaluation

- ☐ Schedule your annual evaluation.
- ☐ Submit or bring your portfolio.
- ☐ Let your evaluator guide you through the final steps.

Goal: Finish your homeschool year with confidence.

Notes:





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Simple Portfolio Checklist

Required by Florida law

- ☐ Educational activity log (including titles of reading materials)
- ☐ Samples of your child's work



Recommended for a smooth portfolio review

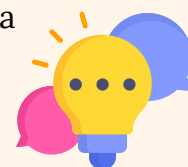
- ☐ Three dated samples from three subjects (beginning, middle, and end of the year)
- ☐ List of books or curriculum used
- ☐ Educational activity log (i.e. planner, calendar, weekly schedule)

A Friendly Reminder

Your portfolio doesn't have to be perfect.

Your evaluator is looking for evidence of your child's educational progress, not a perfectly curated scrapbook.

Do your best, and let your child's learning shine through.



Ready to Schedule Your Evaluation?

From reviewing your portfolio to completing the paperwork, I'll guide you through the process from start to finish. **Unlike many evaluators, I also submit your completed evaluation directly to your school district,** so your final step is already taken care of.



**Book My Homeschool
Evaluation**

Need behavior or parenting support along the way?

Join our private Facebook community:



**Homeschooling Kids with Big
Behaviors & Emotions**

Connect with other Florida homeschool families, ask questions, and get practical encouragement throughout the year.