

Kansas Regional Referee Upgrade Requirements

(NEW) Committee Review & Game Count/Letter of Intent: An official requesting upgrade to the regional level must submit a letter of intent to the Regional Referee Committee (RRC) along with their completed adult game count by December 1st of the year prior to beginning upgrade evaluations and fitness testing. For example: By 12/1/26 submit your letter of intent and completed game count to the RRC, once cleared in December 2026 by the RRC, complete upgrade evaluations and fitness testing in 2027, then submit your portfolio to the RRC for consideration of 2028 regional badge. Midyear upgrades are available as well following this same process if all evaluations and fitness testing are completed prior to June 15.

- Game Count of at least 25 sanctioned adult matches as Referee.
- Game Count of at least 15 sanctioned adult matches as Assistant Referee.
- (NEW) Letter of Intent to upgrade the following year with approval.
- Pass at least 3 Upgrade Evaluations as the Referee.
- Pass at least the Regional Referee fitness test annually.
- Attend the Advanced Recertification Clinic.

Kansas Regional Referee Maintenance Requirements:

The requirements below shall be completed and communicated to the State Director of Assessment (SDA) before the Advanced Recertification Clinic. Any requirement that is not met shall be communicated to the SDA before the annual recertification clinic.

1. The Regional Referee shall:
 - a. Mentor a minimum of 4 sanctioned games.
 - b. Referee a minimum of 6 sanctioned youth games.
 - c. Participate and teach a minimum of 1 referee learning event.
 - d. Pass a minimum of 2 Maintenance Evaluations as the Referee.
 - e. Participate in KSYSA events by making themselves available for state events.
 - f. Pass at minimum the Regional Referee fitness test annually.
 - g. Attend the Advanced Recertification Clinic.

(NEW) Regional Referee Committee:

Referee Upgrade & Maintenance Process

1. **Annual Committee Deliberation (Upgrade and Maintenance)**
 - a. Once approved to begin fitness testing and evaluations by the RRC after submitting the game count and letter of intent to upgrade, a referee seeking upgrade must have passed at least the minimum standards as outlined by US Soccer to upgrade (FIFA Women's Referee fitness test 17x20, and at least 3 formal passing evaluations for upgrade). Upon completion of the fitness test and evaluation requirements, the official must submit a formal portfolio to the RRC for final review. Officials maintaining a regional license will also have to follow this process regarding submitting their fitness test and minimum of 2 formal evaluations to the RRC for review.
 - b. Under this new process, any U19 or older match may be evaluated if it meets US Soccer guidelines as being a sanctioned match with 45-minute halves that follows the IFAB LOTG. We encourage using the highest-level adult matches as possible, as lower-level matches may not be looked at as favorably by the RRC.
 - c. The RRC will convene annually in December to review all submitted portfolios. Candidates will be either accepted or rejected for upgrade/maintenance with a unanimous vote by the RRC. If the voting is split, the SDA will have the final say with input from all committee members. The committee will also assess current Regional Referees to determine if they continue to meet the program's standards or should be reclassified to Referee status. If the official is denied, a short summary of why will be sent via email from the SDA.

Note: National candidates in both tracks can use their national assessments as regional maintenance assessments.

Other Administrative Matters:

The SDA may administer at least 4 Regional Referee Fitness Tests per year.

Fitness tests being administered by the SDA will be:

- Scheduled at least 1 month in advance
- Emailed to all current regional referees and candidates.

The SDA may administer National Referee and National Assistant Referee fitness tests.

- The national level fitness test may be scheduled based on interest from current Regional Referees.
- Priority for scheduled dates as well as placement at these fitness tests will be given to Regional Referees.
- Non-Regional Referees may attend these as an educational or training opportunity if space allows.

The Advanced Recertification Class will be scheduled at least 2 months in advance.

- The class will be emailed out to all Regional Referees and candidates when scheduled.
- Invites to the Advanced Recertification Class remain limited to:
 - a) State Referee Committee (SRC)
 - b) FIFA Referees
 - c) National Referees
 - d) Regional Referees
 - e) Regional Referee Candidates
 - f) US Soccer Mentors
 - g) US Soccer Referee Coaches
 - h) US Soccer Referee Assignors
 - i) National Emeritus Referees
 - j) Regional Emeritus Referees
- The class is to be recorded and published to all Kansas referees in the KRDP monthly newsletters and on the KRDP website.

Airfare to National Referee Camp

The State shall pay a reasonable airfare for the National Referee Candidate or the National Assistant Referee Candidate that is invited to National Camp provided that:

- k) The National Candidate is in good standing with the state.
 - 1) If the National Candidate fails the fitness test at camp and is reinvited to participate in another national fitness test re-take, the National Candidate is responsible for all travel cost associated to travel to the re-take.

Exemptions to RRC Portfolio Submission Requirements:

Those who are current regional referees and have been granted a Military or Medical exemption for the year by the State Referee Administrator (SRA) will automatically be given an additional year at the regional level regardless of fulfillment of the requirements for that year.

Emeritus Regional Referees are exempt from the above requirements aside from successful completion of advanced re-certification class.

Any questions regarding anything listed in this document should be directed to the State Director of Assessment (SDA), Marc Tiemann.