

Present: Al Snell, Senior Warden, Paul Bailey, Junior Warden, Tracey Baltz, Rick Pearce, Ellen Burnett, Marygrace Barber, Craig Allan, Bill Happer, Paul Palmer, Ross Lively

Absent: John Kennedy, Donna Foster

Guests: Susan Chase, Dana Richardson

Ex officio: Deacon Pam Hayes, Chaplain

Deacon Pam opened the meeting with a prayer.

Deacon's Time: There are 5 parishioners near death, many undergoing cancer treatments, several folks under the care of the Pastoral Care Board.

Paul Bailey made a motion to amend the meeting minutes from July as follows: I make a motion to amend the minutes of the July meeting to strike from the minutes the following, "The Legacy finance team is no longer willing to participate. This leads to significant delays in bringing the system in compliance with GAAP due to 'forensic accounting' efforts." In addition, the Vestry moves to approve the July minutes as amended by this motion.

Ellen Burnett seconded the motion which passed unanimously.

Information Updates: Al Snell

Vestry Finance Training with James Jordan will occur on Friday, August 22 from 9:00 am until 4:00 pm. Lunch will be included.

Al Snell and Deacon Pam will conduct an information session on the Rector Search process between services on August 24th. There will be a time for questions and answers as well.

Homecoming Sunday, September 7, 2025 – there will only be 1 service at 10:00 am followed by a luncheon and a Ministry Fair. Parking may be an issue, so parishioners are encouraged to carpool if possible. Marygrace Barber (representing Stewardship Committee) requests that Vestry members be involved in the Ministry Fair and available to answer questions.

Marygrace distributed a calendar of events for Stewardship detailing the distribution of letters to the parish, pledge cards and stewardship sermons. The Stewardship team indicated that statistically (on a national basis), there is an average decrease of 5% - 15% in attendance and pledging during rector transitions.

The Annual Meeting will be December 7, 2025 at which time new vestry members and convention delegates will be elected.

Marygrace Barber – Strategy 3 update

The strategy team is rewriting the mission statement. Plans for a croquet tournament on Oct 18, 19 are in the works. Neighboring businesses have offered lawn space for day 1 of the tournament. The signage on 211 will again be purchased for September.

Deputy Chair assignments

Al Snell made a motion to appoint Vicki Garrett as Deputy Chair of Parish Life Ministry Board and Susan Chase as Deputy Chair of the Pastoral Care Board. Rick Pearce seconded the motion which passed unanimously.

Parish Finance Reports/Update – Rick Pearce

Rick Pearce provided the following reports: Trial Balance, Statement of Activities, Statement of Financial Position and a Chart of Accounts. The 2026 Draft Budget Proposal was also provided. Rick discussed Assets, Total Assets, endowments. The accounting system using Realm is being updated to align nationally recognized accounting standards.

Vestry members asked for a narrative about the figures provided. Rick will talk with James Jordan about production of different types of reports for the vestry.

Once the pledges are recorded, the treasurer and the Board Chairs will work together to make any necessary cuts or changes. Once the money is budgeted, the Boards may spend the money without further consultation with the treasurer as long as they are within the budget.

The Stewardship Chair and the Treasurer are aligned and will work with the Board chairs if necessary to make any adjustments.

Financial Responsibilities Working Group Report – Dana Richardson

The “Tiger Team” made up of Dana Richardson, Susan Chase, Tracy Baltz, and Tom Propst were given the task of reviewing the current policies and procedures of the Finance and Facilities Board and the Vestry for clarity of roles and responsibilities.

The team had two priorities : 1: to engage the new treasurer in time to be in place, alongside the existing treasurer during the FY 2026 budget and Stewardship season; 2: Break Finance and Facilities Ministry Board into a Facilities Board and a Finance Committee. The team presented 2 draft job descriptions (Treasurer, Bookkeeper), a draft Finance Committee Policy and a Draft Facilities Ministry Board Policy.

The Vestry is to attend an all day training session on the Financial workings of the Episcopal Church on Friday August 22 from 9:00 am – 5:00 pm led by James Jordan, CPA CFA.

The Vestry is charged with reviewing the above documents after completing the training and providing input to the vestry member designated to compile the input. Paul Palmer – Treasurer job description, Tracy Baltz – Bookkeeper job description, Ross Lively – Facility Board Policy, Bill Happer , Ellen Burnett– Finance Committee Policy.

This process requires immediate action and all input and compilation is to be completed as soon as possible.

Vestry members are reminded to review the Bylaws and Implementation guide during this process. The Bylaws can be vague at times which may cause confusion – reference to the Implementation may be needed. Any terminology that needs to be changed must be concise and clarified. This work product will be sent to the Chancellor for review.

Special thanks extended to the Tiger Team for their hard work, thoroughness, dedication and extensive time spent on this task.

Transition Update – Search Committee Motion

Paul Bailey made the following motion: The vestry recognizes the appointment of nine individuals who will form a Rector Search Committee to undertake the critical work involved to recommend the calling of our next Rector. The below named individuals will be given a formal charge from the Vestry to guide their actions in a separate document and be recognized in front of the parish as those called to this important and challenging work. We wish them Godspeed and will fully support their efforts.

Dana Richardson – Committee Chair

Bill Happer – Vestry

Paul Palmer – Vestry

Kim Bernard – Parishioner

Steve Moore – Parishioner

Jeannie Sheehan – Parishioner

David Sonnenfeld – Parishioner

Evan Peterson – Parishioner

Dennis Courtnage – Parishioner

Rick Pearce seconded the motion. Discussion followed.

Following the transition guide provided by the diocese, Al Snell, Paul Bailey and Deacon Pam compiled a list of possible candidates. Discreet input was sought from members and parishioners were invited to indicate their interest in serving on this committee. Key attributes considered were time availability, demographics, neighborhood, collaboration style, pledging, sensitivity, confidentiality and a positive attitude. The first decision was to determine a Chairperson. Dana Richardson accepted the call to be chairperson and was brought in to collaborate on further members. Several parishioners were invited to be on the Rector search committee, but declined due to personal reasons including time commitment, health, and family obligations.

A concern was raised regarding the makeup of the committee and a member did not agree with the methodology of the entire process.

Paul Bailey made a motion to vote on the block of candidates. The motion passed with 7 in favor,(including 1 abstention) and 3 opposed.

Al Snell reiterated that the Vestry should present united support for the motion which passed. The calling of the search committee is the last thing the vestry does until the Calling of the Rector. The Search Committee will move forward with absolute confidentiality from this point on. The makeup of the search committee will be announced to the parish via email tomorrow. Al reminded the Vestry members that the new vestry will be the ones to call the new Rector with the blessing of the Diocese on the Search Committee's recommendation.

Dana Richardson indicated that all members of the Search Committee have committed to a tremendous amount of work to complete this process. They will be requesting feedback from the parish, conduct research and interviews. The Vestry will support the Search Committee's efforts, but not direct them.

Deacon's Time – Deacon Pam Hayes

Deacon Pam reminded the Vestry that change does happen. It is all in how we approach the changes that will make the difference.

Deacon Pam dismissed the meeting with a prayer.

Respectfully submitted

Lorraine Beamer , Clerk.