

Parish Life Board Meeting Minutes Thursday February 5 2026

Attendees: Kim Bernard, Vicki Garrett, Terry Myers, Barbara Kanto, Jane Mitchell, Craig Allan, Martie Hutto

The meeting was held in the Parish Hall at 2:30 PM.

Kim opened the meeting by asking us to pray the Parish Life Board prayer together.

Kim then stated that she had been Board Head for the last four years and told us how she was asked to take the job. She stated that Steve Moore had been a wonderful mentor for her and she was now wanting to move on to other things. She had talked to Mother Betty about finding a new Board Head and wanted all of us to be thinking about finding a possible successor and letting other people in the church know the position was now open.

Kim then talked about the monthly finance report that we would be getting. There is a budget of \$12,605.00 for the year. We had a carry over of \$5,223.90 from 2025. She asked that all reimbursements be submitted to her in the month in which they were spent. She said she had been taking a picture of the reimbursement form and the receipts before turning in to the office and that she suggested that each of the Board members do the same.

Kim then asked Vicki to give an update on the coffee teams. Vicki said she is calling and texting the teams for the next Sunday in the middle of the week as a reminder of their service for that coming Sunday. She said it was going well. Jane and Martie suggested that a list of duties be put in the kitchen as there has been some instances of dirty cups, etc. Jane also said that there were gluten free items in the freezer as there are now at least 4 people for the 8:00 service who are gluten free and to remind the coffee servers to take out 4 to 6 and put in aluminum foil and put in the oven at 350 degrees for 10 to 15 minutes before serving. Craig suggested another training session be held for the coffee teams.

Kim reminded Barbara that she had a Ministry In Focus on June 7 for Gather Round the Table before sign ups sheets go out in July. Barbara said groups were meeting and everything going well.

Kim then asked Terry to report on ECW doings. Terry said the Rummage Sale was Saturday, March 14 and items would be brought on the 9th and 10th. Kim said she and Margaret Bearden were trained to run the church credit card reader and since Margaret would be moving to Lexington in the future, several others would need to be trained. Terry said she would do it and so did Jane. There is a Lunch Bunch for February on Wednesday, February 25 at 12:15 PM at Tranquil Harbor on Oak Island.

Kim asked Craig to report on Men On A Mission. Craig said there would be a leadership meeting next Monday to decide the things they would be doing in this year. On February 19th there will be a luncheon meeting and Frazer Crane would give a talk about the Crane Company. Lunch would cost ten dollars and anyone is invited. Kim said that Craig would have a Ministry In Focus on September 6th for Croquet Tournament Sign-ups.

Kim reported that Breakfast Club would hold a breakfast at 9:00 AM this Sunday since it was cancelled due to snow last Sunday. Mike was not here but he sent word that there would be a pancake supper on Shrove Tuesday from 5:00 PM to 7:00 PM and that Jacob Beamer and his trio would be playing. Craig is trying to find another person to head up Breakfast Club since Mike will be moving to Lexington in the future.

Kim then asked Martie to report on Hospitality doings. Martie said that March 17 was Shrove Tuesday and Breakfast Club would take care of that meal. She also mentioned that the hot dog buns in the freezer could be used to do a bread pudding for that night if the guys wanted to do so. On March 15th right after the 10:00 service there will be a Newcomers' Reception in the Chapel Annex. She has a list of hospitality people bringing food and helping with set up and she is getting the drinks which will include mimosas. Kim said that 44 invitations were being sent out to newcomers and board heads and some vestry people.

Kim stated that for the Brunswick Town service on May 3rd that she would ask Steve Moore to get in touch with Mr. Wallace to hire him to cater for the picnic.

Under New Business Kim talked about the new gift bags planned to be given to Newcomers to our church. Newcomers would be asked to stand so that a gift bag could be taken to them. It would have some information about services and contact information and also a cookie with a picture of St. Philip's church on it. 24 have been ordered. Kim also listed the Ministry in Focus dates for this coming year for the ministries that are part of the Parish Life Board for different activities of those ministries. She will also send them out by text and email. Kim is to call Michele Barkalow about how the Parish Hall is to be set up for the Wellness Seminar on February 12. She is going to talk to Mike Bearden about making gluten free pancakes for Shrove Tuesday.

The next Parish Life Board Meeting will be Thursday, March 5 at 2:30 PM.

Respectfully Submitted,

Jane Mitchell, Secretary