

OUTREACH BOARD MINUTES
Sep. 24, 2025 4:00 pm Room 202

Present: Liz Halbert, chair; Margaret Melando, Sally Learned, Maryann Darzano, Judie Ratcliffe, Bill Faherty, Shirley Desnoyers, Alice Kennedy, Deb Alt.

Meeting opened with a prayer.

Minutes from the July 30, 2025 Board meeting were approved.

Financial reports were distributed. There are still some confusing parts of the report – Liz will meet with Karla for clarification. It is unclear if the restricted accounts are included in the General Ledger Summary. We also need to know the dates and amounts for the Outreach Endowment distributions so we can plan our giving accordingly.

Ministry Reports

SOIICF – Margaret Melando reported that there is a choral concert planned for May 10th from 10:30 – 1:30 at Middleton Park. All church choirs in SOIICF are invited to perform. It will be a fundraiser for the Food Pantry – free will offering by attendees plus a percentage from the food trucks. Margaret will contact Debby Skillman to give her the details. SOIICF is looking for a clergy person to be the Worship Chair. Upcoming events – Hunger Walk on 10/19; Sleep Out Brunswick on 10/24-25 at Brunswick Community College. The Thanksgiving service will take place at St. Peter Lutheran on Sunday, Nov. 23 at 5:00 pm. There is a movement to revive SOIICF's involvement in the MLK observance activities – more details to come.

Diaper Ministry – Maryann Darzano reported that the Diaper Bank is very busy – had a record 47 clients one day. She has a couple of new volunteers. The new director is very conscientious about vetting and organizing the client base.

Brunswick Partnership for Housing – Sally Learned reported that they are very busy with outreach and emergency shelter need. They had a sewer backup in the shelter and clients were temporarily moved to a beach rental. Permitting is progressing on the new housing unit. Sleep Out Brunswick has a St. Philips team that we are encouraged to support. The Poverty simulation will take place from 6:00 – 9:00 pm followed by the sleep out.

Lil' Bit of Help – Shirley Desnoyers said that she and George will be going to Belize on 11/4/2025. They will be meeting with Canon Liz to review their diocesan programs and get updates on progress. They will be taking donated vestments from St. Philips. She also said that there is a need for other altar items – candlesticks, cruets, etc – at many of the small churches. She will write an article to be included in the e-news to ask parishioners if they have anything to donate.

ECW – Judie Ratcliffe reported that the Fall Festival will take place on Oct. 4. They are in need of volunteers for set up, day of sale, and take down. Sign-up sheets are in the narthex. Crafts need to be turned in by 9/28 for pricing. She stated that donated gold jewelry was taken to Wades Jewelers and they received \$10,000 for the Fall Festival! Judie reported that ECW is now going to have their own bank account separate from St. Philips. Discussion took place on how this will potentially change their money coming to Outreach. The board asked that Judie discuss this with the ECW Board – it is preferred that nothing will change from how it now occurs. As the policies are stated, all outreach money disbursed is to come from St. Philips.

Chapel Docent – Deb Alt stated that she is still having trouble with getting docents to volunteer for shifts at the Chapel. The request for a new chandelier has been granted and received. It now needs to be installed.

Men on a Mission – We welcomed Bill Faherty as the new liaison for Outreach. He reported that MOAM had recently met and is in the process of prioritizing their activities/fundraisers and establishing new leadership. He is the chair of the Outreach committee in their group.

Old Business

Liz reported that the plan for remodeling the Chapel Annex is progressing. We received preliminary drawings from the architect and a meeting is scheduled for 9/29 to meet with him and review the final drawings. The plans will need to be presented to the F&F and the vestry for approval. She passed around the schematic drawings we received.

Margaret reported on the Ministry Fair on 9/7 – there were three people who were interested in volunteering at the food pantry and their names were given to the food pantry volunteer coordinator.

New Business

Two grant applications were reviewed:

- 1) Christian Recovery Center requested \$10,000 for their new Bryant's Orchard facility
- 2) Brunswick Bands requested \$2000 for their Music Student Assistance Program

The board voted unanimously to fund CRCI with \$5000 for a Residential Room naming and Brunswick Bands for \$2000. Both grants should be paid with Outreach Endowment funds.

The board discussed how the Outreach Endowment funds will be distributed this year during the transition period of endowment policy. It was decided that the funds designated for distribution from 2024 as well as the quarterly distributions should be received for Outreach funding.

The meeting closed with the Lord's Prayer.

