

Board Chair and Communicator Meeting 5/7/2025

Present: Fr. Eric Mills, Ricky Evans, Bobbie Fuchs, Kim Bernard, Karla Platt, Margaret Bearden, Al Snell

Fr. Eric opened the meeting at 2:00 PM with a prayer.

Margaret Bearden reported for Finance and Facilities.

- The Lightening repairs and kitchen flood repairs have been completed. The cross atop the church has been replaced.
- A request to purchase altar linens was received from the Worship Board.
- Tom Propst reported 10 – 12 new members attended the Newcomer reception and many have already gotten involved.
- The cracked window in the Narthex is being addressed.
- The leaks in the HVAC system are under repair.
- Steve Ammons has been hired as a Part time maintenance person. His office is upstairs in the Chapel Annex.
- Don Halbert is getting quotes from Tri Tonics to improve the sound system in the Parish Hall. New microphones may be added to the cameras to improve ambient sound recording.
- The Investment and Endowment committees are discussing fund management

Kim Bernard reported for Parish Life.

- Many positive comments were received about the food and delivery of food at the indoor parish lunch on May 4. It all went well with both vendors. Consideration is being given to using the same system out at Brunswick town.
- Bishop Skirving was impressed with Kim's leadership.
- MOAM has a field trip to the NC Battleship on May 15. MOAM has purchased a large gas cooker with plans to use it at future events
- ECW is sponsoring a High Tea in the Parish Hall on May 10 at 2:00 PM.
- Mike Bearden will continue with the 1<sup>st</sup> Sunday breakfasts through the summer months.
- Lunch Bunch for May 22 will be at the jet port with food supplied by the Wallace food truck. There will be a speaker at this gathering.
- There will not be coffee hours during June, July and August.
- Farewell reception for Fr. Eric on July 27 with lunch, 2 cakes with buttercream icing.
- The summer music series will be held on June 15, July 13, August 17 in the Sanctuary with receptions to follow.
- The Fall Festival is scheduled for the first weekend in October. A chair has not been designated.
- Parish Life and Hospitality will have their next meeting on July 10.

Fr. Eric reported for Pastoral Care

- All ministries are functioning well

Liz Halbert sent in a report for Outreach.

- Planning for Day4Hope is starting – planned for August 9 at Odell Williamson. School supply donations are being accepted with a list in the Narthex. There is also an Amazon wish list. There is a QR code with the list and on their website ([www.day4hope-nc.org](http://www.day4hope-nc.org)) Volunteers must sign up at the website. Spanish speakers are needed.
- CIS Tutoring/Mentoring is winding down as the school year ends. Future is up in the air due to frustrations by volunteers.
- Representatives from ECW and the Happer family will be presenting a photo-op check to Brunswick Community College in early July for the culinary school scholarship in Kim Happer's name.
- Plans are continuing for the renovation of the Chapel Annex to be used for a Welcoming/Mission Center for the community. Outreach board voted to approve \$250 for the architect with an additional \$2000 when the schematic drawings are completed. A presentation will be made to the F&F Board to discuss financing. A new committee will form to brainstorm ideas for use and function. Outreach is working with Vestry Strategy 3 in their planning.
- Judie Ratcliffe will make a UTO presentation for Ministry in Focus on May 18.
- Outreach Policies and Procedures updates have been approved with 2 specific clarifications/changes to previous policies and procedures. “Fundraising will be advertised as “Profits will go toward St. Philip’s Outreach Ministries”. On the rare occasion that a group wants to earmark their fundraising for a specific 501(c) 3, it must be pre-approved by the Outreach Board and documented with a Memorandum of Understanding. The Outreach Board will coordinate with ECW and Men on a Mission, through their representative on the Outreach Board, regarding funding decisions”.
- With regard to the awarding of grants, “All checks will be prepared and sent directly from the St. Philip’s treasurer to the appropriate recipient. If desired, a ceremonial awarding of grants/funds may be made in person utilizing a photo-op board designed to resemble a check from St. Philip’s. The board can be completed with dry-erase markers for each event as needed. This is for publicity purposes only.” All monies will go through the Outreach Board rather than piecemeal from separate ministries.

Rose Dahill submitted a report via email.

- Petra Peterson has accepted the position of church librarian.
- The last meeting of Theology Uncorked will be May 21 before the summer hiatus.
- Book studies continue on Mondays and Thursdays.

Ricky Evans reported for the Worship Board

- Things went very well for Holy Week, Easter and Brunswick Town. The Ministries made the changes look easy and efficient. Thank you to all involved.
- Summer Service begins May 25 at 9:00 am. Supply clergy are lined up. A meeting was held with the Summer Service Team and all is planned.
- Choir will be on hiatus following the May 18 service until September 7<sup>th</sup>. There will still be music at the 10:00 service.
- Ushers and reflectors are needed for the Celtic Service.

Fr. Eric reported for Clergy

- All communications for publication (website, newsletter and newspaper) should come through Lorraine Beamer in the office. This is to maintain accuracy of dates and times as well as funding.
- Chris Barber has stepped down from the treasurer position. Rick Pearce was appointed interim treasurer by the Vestry in time for the Audit scheduled for May 11. The appointment of an interim treasurer will give time to get organized after the audit to look for a permanent treasurer.

Lorraine Beamer reported as Communicator

- The new website is up and running. Please send all updates for each Board to Lorraine.
- Pictures of events with the description, date and location are appreciated.

Al Snell reported for the Wardens

- Al thanked Lorraine and Karla for their work on updating the website. The Vestry Strategies (Structure for Growth, Whole Person Ministry, Grow the Church) will be submitting summaries and updates regarding progress.
- The Structure for Growth strategy is looking at modifying the budget timeline, so Board chairs may be asked for input for next year's budget earlier than this year.
- The Rector Transition is in progress. A letter was sent to the parish to clarify the guidance we have from the diocese. We are following the design for this process. We will be providing characteristics we're looking for in an Interim Priest. After Fr. Eric leaves we will form the search committee comprised of about 9 people. If anyone is interested in being on the search committee, they should submit an email to Al and Al will compile the names for consideration.
- Four new Vestry members will be needed soon, so the Vestry is already thinking about the changing occurring in the Parish. Expectations for incoming vestry will be provided.

Fr. Eric dismissed the meeting.