

Parish Pastoral Council Meeting Minutes 2025-2026

Date: 06/02/2026	Time: 6:30-8:45 PM	Location: St. Patrick's Campus
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Present: Christy Bartley, Maureen Capellas, Jan Durkalski, Fr. Gurnick, Sr. Lizette, Brian Jecker, Ryan Mann, Wyatt Martin-Bensken, Tom Perrego, Tom Stanton

Parish Pastoral Council of St. Patrick with St. Malachi Oratory — Meeting Summary, June 2, 2026 from Jan Durkalski's notes

- Meeting opened with prayer; Brian Jecker recognized for 10 years of PPC service
- Minutes from 5/5/2026 approved

Finance Updates

- St. Malachi finances are moving to PNC ahead of merging into one finance system and budget effective July 1, 2026
- All MOUs for restricted/designated funds are complete; the food fund will now cover both campuses. Finance is working to determine the per-service cost of programs (e.g., cost per meal served)
- The budget was finalized at the June 9 meeting; staff cost-of-living adjustments (COLA) are being considered. Parish budget is funded through offertory collections, with some St. Malachi donors designating gifts for specific purposes (e.g., the food fund)
- Finance details will be shared parish-wide via a bulletin insert by the end of June (including an introduction from Fr. Gurnick, charts, and visuals) and a Finance representative will speak at each Mass
- A member raised the importance of communicating how much financial help the parish receives from the Diocese
- A member asked about the overall health of the budget and long-term sustainability
- A capital campaign is planned for January, with a possible ad hoc committee to organize it

PPC Member Replacement Process

- Nominations open 6/7–6/14/2026 via bulletin, parish email, and Mass announcements
- Nominees contacted 6/15–6/21/2026 to gauge interest, explain the selection process (3 open seats, parish-wide polling), and request a bio/photo
- Bulletin insert with nominee bios/photos published 6/28/2026
- Parishioner preference forms collected 6/28–7/12/2026 (collection basket, rectory drop-off, or homebound visits)
- 7/12/2026: PPC Execs review results and share with Fr. Gurnick, who confirms and appoints new members; all nominees (selected and not) will be contacted

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Dual Campus Study

- LGA Partners awarded the contract; 20–24 month project based in Classroom 4 of the Malachi building
- Firm has prior experience with churches, non-profits, and ecclesiastical organizations
- Kickoff meeting scheduled 6/15/2026
- Plan to form an 8–9 member parishioner committee; project will run in three phases: Discovery, Development (town halls/listening sessions), and Disclosure

Annual Meeting

- Parish-wide meeting (State of the Parish, with updates from PPC, Finance Council, and Commission heads) held once a year after Mass with brunch, possibly in September
- Will include timekeepers and be recorded for the website
- PSR meeting dates set for 9/13, 9/20, 9/27; Parish Picnic scheduled for 8/30/2026
- Specific date to be finalized by committee

Coffee and Chats with Council

- To be promoted via bulletin, email, and announcements; coffee/snacks during coffee hours
- Will coincide with Nametag Sunday and a "meet your neighbors" moment at the start of Mass
- Parishioner concerns gathered here will be shared at PPC meetings
- Catholic Charities Sunday noted as a final donation push

Pastor's Report

- *Staffing:* Still searching for a Parish School of Religion Principal (opening posted in bulletin); Our Parish Administrative Secretary will take 12 weeks of leave starting in October
- *Maintenance:* One full-time maintenance staff member is on medical leave from June 13–Aug 1; another newly full-time staff member splits time between campuses; a third fulltime maintenance staff member continues at St. Malachi; a part-time seasonal summer (student) staff member works 3 days/week across both campuses.
- *Malachi Center:* Sold; final signing and Diocese legal review pending
- *Parish Calendar:* All dates to be consolidated onto a joint parish calendar; Family Mass will be held at St. Malachi this year.
- *Parish Fundraiser:* Planned for Sept/Oct as an annual event; will include dinner, drinks, raffles, baskets, sideboards, and a large raffle; tables and individual tickets available
- *Christ Life Program:* Running in three 7-week sessions per cohort; first session completed successfully, second underway; next cohort sign-up opens soon for a January 2027 start, including a day retreat at St. Andrew's Abbey
- *Bridgeworks:* Update shared from June 2 meeting with Geis Construction — Vermont (street) will become one-way; structural issues arose during past construction, so St.

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Malachi buildings will be evaluated; parking impacts expected (employee passes, towing signage, possible towing contractor); security camera overhaul under consideration (~\$9,000)

Meeting closed with prayer and a blessing for Brian Jecker

Next Meeting:

Date: August 4, 2026

Time: 6:30–8:30 PM

Location: St. Malachi Campus

Opening Prayer: Jan Durkalski

Closing Prayer: Tom Stanton