

Frequently Asked Questions (FAQs)

Can I designate my Sunday Offertory exclusively to St. Patrick or St. Malachi?

Because we operate as one parish, all offertory collections contribute to the operation of our one parish with two campuses. This is the primary source for supporting our professional staff and general operation of the parish. It is diocesan policy that our annual budget be primarily based on Sunday offertory.

How are Staff Members and General Parish Operations Funded?

As part of our single budget, effective July 1, all staff positions and parish operation expenses are under St. Patrick Parish with St. Malachi Oratory. All professional pastoral and support staff members, regardless at which campus, are employees of St. Patrick Parish (doing business as- d.b.a.) St. Patrick Parish with St. Malachi Oratory). Again, our weekly offertory collection is the primary source for supporting our staff and general parish operations.

How can I Seek More Information about Parish Finances in Our Parish?

Effective July 2026, our parish bulletin now publishes a single total amount of the prior week’s collection. The total for Online Giving will be reported monthly.

An Annual Finance Report will be generated by the Finance Council and made available each fall. A member of Finance Council will publicly present this annual report at each liturgy with a published edition for our parishioners. It will also be available on the parish website.

Can I include my parish in my will or donate stocks or other investments?

If you would like to name the parish or any of our Restricted Funds in your will, or if you would like to set up the transfer of investments from any stocks, bonds or a gift from your IRA, please contact our Business Manager, Maureen Capellas. She will be happy to direct you to the correct resource to help you with tax implications and managing your gift.

Make a will for Free!

The Catholic Community foundation has partnered with FreeWill to make it easier for our community to create their Catholic legacy. Using this online tool, you can write a legal will for free and protect your blessings, while including the necessary language to include your parish, Catholic Charities or another ministry of the Church of Cleveland in your plans. This resource takes 20 minutes or less and can be paired with an attorney for more complex estates. Get started today at www.catholiccommunity.org/legacy/freewill

Who can I ask about specifics of the budget?

Any additional questions or concerns regarding financial matters may be directed to our Finance Committee Chair, Mike Canfield, at financechair@patrickmalachicleveland.org or our Administrative Manager, Maureen Capellas, at mcapellas@patrickmalachicleveland.org.



St. Patrick Parish
with St. Malachi Oratory
Moving forward together as
the heart and hands of Christ

Finance Council
Members



Mike
Canfield



Jim
Bishop



Allison
Bolt



Jim
Connell



Jim
Hoy



Dan
Ruminski



Joe
Smucny

Finance Council
members serve a
3-year term and are
appointed by the
pastor.

Parish Financial Report
Fiscal Year
2025-2026

Revised 7/14/26

Published July 2026

Letter from the Pastor



Dear Parishioners and Friends,
We have marked a special milestone as St. Patrick Parish with St. Malachi Oratory reaches our first year of combined Councils and Commissions which commenced July 1, 2025.

As with Parish Council and our six new Commissions, members of our Parish Finance Council have been working hard this past year to align important aspects of our parish. This year’s goals for Finance Council were to create a single budget, join financial accounts, and design common practices regarding financial stewardship.

The Finance Council recently proposed a consolidated parish budget for Fiscal Year (FY) 2026-2027. A complete financial report will be shared with the entire parish at both campuses in the fall once it is approved by the Diocesan Finance Office. Other accomplishments of our Finance Council include the composition of a Memorandum of Understanding for each donor restricted fund to honor the stated purpose of certain monies. Additionally, our offertory system has been adjusted for parishioners and benefactors to make financial contributions, whether through weekly collections at Mass or via electronic giving.

Finally, the Finance Council created by-laws that reflect the guidelines issued by the Diocese of Cleveland.

These are some of the topics that are highlighted in this special bulletin insert. We hope this information is helpful to you and everyone who supports the daily life, ministry, and mission of our one parish with two campuses.

I extend my personal thanks to Michael Canfield, Chair, and to all the members of our Parish Finance Council for their excellent work and continued efforts in promoting a culture of responsible stewardship in our community.

And thank you for your ongoing support as St. Patrick Parish with St. Malachi Oratory continues to move forward together as the heart and hands of Christ.

Sincerely yours in Christ,
Rev. Michael K. Gurnick
Pastor

St. Patrick Parish with St. Malachi Oratory www.patrickmalachicleveland.org



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and Parish Offices
3602 Bridge Ave.
Cleveland, OH 44113
(216) 631-6872



St. Malachi Oratory
Church
1371 W. 25th St.
Old School
1351 Washington Ave.

Creating a Single Budget for our Parish

The Finance Council has recommended a single budget for the new fiscal year (July 1, 2026 – June 30, 2027). This includes projected revenue and expenses. A formal presentation of the budget and last year’s financial report will be presented this fall to the parish once officially approved by the Diocesan Finance Office.

It is important to note that the key factor in establishing a balanced parish budget is to start with Sunday offertory collections at baseline, along with a reasonable projection of other sources of revenue. Sunday offertory includes both in-pew collections and electronic giving. The other reasonable sources of revenue are rental income, donor gifts, or bequests (which tend to vary from year to year), and annual fundraising events.

Annual fundraising events include the St. Malachi Run, #WeGiveCatholic, and the Annual Restoration Committee’s St. Patrick Day Mass & Drawing. Smaller fundraising events also occur throughout the year such as the 50/50 Raffle. Monies raised for these events are either for general parish ministries or are restricted for a specific purpose (eg. the St. Patrick Drawing was established to raise monies for the preservation of our historic St. Patrick building).

Donor Restricted Funds

Each Donor Restricted or Designated Fund Has a Memorandum of Understanding

Donor Restricted or Designated Funds are created when a donor designates a specific use or purpose for the funds donated. By accepting these funds, the parish honors each donor’s wishes. To ensure compliance with the donor restrictions, or to memorialize the underlying purpose for the designation and establish terms of use, a *Memorandum of Understanding* (MOU) has been created for each restricted or designated fund. The following funds with a MOU include:

- Community Food Assistance
 - Death and Dignity Fund
 - Food Fund
 - Food Fund - Capital Projects
 - Fr. Hritz - Education
 - Fr. Hritz - Samaritan Ministry
 - Monday Night Meal
 - Nativity Set Refurbishing
 - O'Neill Endowment
 - Parishioner Crisis Program
- St. Kateri Butterfly Garden
 - St. Malachi Oratory Capital Projects
 - St. Patrick Church Restoration
 - St. Patrick Organ Repair
 - Stipends
 - SVDP Mother Theresa Council
 - Youth Group
 - Website Restructuring

Participation in the Sunday Collection and Electronic Giving

Participation in the Sunday Collection, as part of the presentation of gifts, is the primary method for supporting the mission and ministries of every parish and is key for determining an annual budget. All donations received in the collection basket during Mass are counted as general offertory, unless specifically designated for another purpose.

- **Envelopes:** Some parishioners prefer the conventional method of utilizing parish envelopes for the collection basket. Cash or checks may be placed in these envelopes. In keeping with diocesan guidelines and best practices, our counting teams empty these envelopes and record the content. Each envelope is then recorded so a parishioner can obtain an annual statement of giving. To obtain a subscription for envelopes, please contact the rectory office @ (216)631-6872 or administration@patrickmalachicleveland.org.



Weekly Paper Envelopes

- **Cash:** Although fewer individuals are choosing this method of contribution, cash is always welcome and may be placed in the collection basket at the time of offertory. Of course, individuals donating through this method will not be able to request any annual statement of giving from the parish.



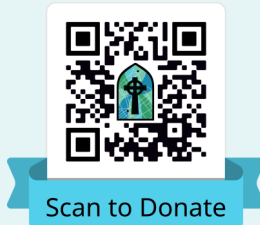
Cash

- **Online Giving:** More parishioners are choosing online giving to support our parish and record their annual giving. If you would like to support the parish using this method, please go our website: www.patrickmalachicleveland.org/donate. You can choose to set up regular weekly or monthly giving. You can also set up one-time or recurring payments to things like Second Collections or any of our specific ministries.



Setup Online Giving

- **QR Codes:** Many guests, whether at a weekend liturgy or attending a wedding or funeral, will often inquire about a donation but do not carry cash. To honor this request, a QR code will soon be placed on the back cover of the missalette books found at each campus. With this QR code, guests will be able to quickly and easily make a donation to the church.



Quick Access QR Code

Designated Giving Options

In addition to their regular offertory, parishioners are always welcome to support specific funds such as Food Ministries, Restoration, and other designated ministries of the parish. These are available on the parish website www.patrickmalachicleveland.org/donate and with electronic giving via Parish Soft Giving. Anyone is also welcome to send a check or Money Order directly to the parish with specific preference for any of the designated funds, including those listed on the previous page.