

FRIENDS OF LOVERS KEY, INC.
Board of Directors Meeting Agenda
October 14, 2025 - 12:00 PM EDT
Welcome and Discovery Center and VIA Zoom

Call to Order / Roll call

Present: Jim Remis
Karen Woodson
Kathryn Klar
Christy Hennessey (Zoom)
Michele Dunlap
Tim Horvatich
Carmen Moch
Frank Cassise (Zoom)
Tina Tyler

Approval of August 12, 2025, board meeting minutes (Vote 1)

- Motion to approve the August 12, 2025 Minutes: Tim
- Seconded: Kathryn
- Discussion: None
- Motion approved

Park Managers Report: Katie

- Johnson Engineering Workday Information: Volunteer work day Saturday with 60 volunteers for parking lots, beach clean-up, trail trimming. \$1,500 donation for supplies and providing meals. Lowes Estero volunteer day is October 28. Donated potting soil and post for ranger station landscaping. Staff will handle planting around building.
- Park Staff Updates- new hires: Full-time ranger Roger (former military/mechanic background) has already fixed a truck. Filling cut position with two part-time employees instead of one full-time. David, a resident volunteer since Hurricane Ian, has been hired 3 days a week. Second part-time position nearly decided. Avoids insurance costs, opens funding for additional ranger station position. The shop restoration progress after Hurricane Milton; Floors, walls, AC, lights completed. Moving equipment back in. Includes ranger bike room, bathroom, kitchenette.
- Park Needs- Shop/ Ranger Needs items (Vote 2):
 - Motion to approve \$10,000 for monthly maintenance equipment rentals and shop remodel: Jim
 - Seconded: Christy
 - Discussion: Lift rental for manatee exhibit glass cleaning, commercial carpet cleaner for chairs quarterly, floor polisher rental as needed
 - Motion approved

- CSO Management Meeting – December 5: Katie, Kathryn, Jim and Christy attending. Annual checklist covering potential audit items. Finance committee addressing 30 policy gaps. Check handling policies need updates. Event paperwork will be completed early for all upcoming events.
- Other Projects Update- Park assistance: Ranger station landscaping: \$2,000 approved from existing \$11,000 landscape budget. Marketing campaign coming through Florida Park Service: Bark Ranger (dog-theme promotional items) and America Recycles Day November 15 (100 reusable water bottles)
- Other: Tina meeting with Chef Kevin to consult on what upgrades we need to the kitchen for catering events. Need catering refrigerator, counter space improvements. Estimated \$15,000 total cost.

Presidents Report (Jim)

- 2026 FOLK Budget Process: Preliminary budget requests are due November 7th.

Responsibility assignments:

Technology: Jason, John, Christy (website)
 Education: Carmen
 Gala: Karen
 Membership: Christy (printed materials, rack cards....)
 Park Events: Katie's most complex and important

- 2025 FOLK Budget Amendments (Vote 3)
 - Motion to approve \$5,000 reallocated from grand opening to 30th anniversary celebration, \$5,000 from education surplus to fundraising events, \$3,000 for Rental equipment from truck budget: Jim
 - Seconded: Carmen
 - Discussion: none
 - Motion approved
- Board Terms: Each board term was presented and the need to find new qualified members.
- Board Contracts: implementing \$10,000 "give-or-get" for each board member.
- Beach Chamber Event – January 15, 2026: downstairs and in the exhibit hall while the speaker series is going on in the community room.
- State Park Foundation Annual Meeting 10-29:
- Revised CSO Agreement due 1-31-26: Non-negotiable terms from the state. Executive committee reviewing for operational impacts.
- Annual Program Plan due 1-31-26: Christy will do a Facebook live to the FOLK Facebook. Presenters will be Jim, Tina, Katie, potentially Miranda (ranger plans)

- State Insurance Cares Non-profit Celebration 11-4: Kathryn and Christy will attend
- Other

Detailed Discussion of Strategic Activities in Progress

- 2025-26 FOLK Events (Michele) (Item 4): Michele has donated a portable Fender system with handheld mic, headset capability. Shared use between Folk and Rangers. Calendar events for 2026: Legacy events of Vow Renewal, Gala, Turtle Trot established as core. New considerations: Adopt-a-turtle kickoff, stargazing revival, Earth Discovery Week planned (April: planet vs. plastics theme). Need for event committees.
- 2026 Adult Education Programs (Carmen) (Item 5)
- New Website (Christy): In final stages of completion. Christy will manage here forward with Give Back Nation always an email away for assistance.
- Major Contributor Recognition (Tina)
- Strategic planning/project manager update (Tina): Most are utilizing
- Advisory Committee Update (Tina): Many staying on. Very excited. Committed.
- Gala Update (Karen)
 - 30th Anniversary Sponsor: Alex King requests to be only one
 - Planning Update
 - Brainstorming for sponsors of Gala, auction items)
 - Other
- Review of September FOLK Financial Statements (Kat) (Item 6)
- Other (All)

Open Board Member Discussions

Adjournment 2:17pm

Next Meetings

- Executive Committee
 - November 11 – The Whale - 12:00
- Board Meetings 2025
 - December 9 – 12:00 – WDC (Election of Officers)
 - January 13 - 12:00 – WDC (Budget)
- Annual Meeting and Celebration
 - January 21, 2026 – WDC - 5:00