

**FRIENDS OF LOVERS KEY, INC.**  
**Board of Directors Meeting Agenda**  
**January 13, 2026 - 12:00 PM EDT**  
**Welcome and Discovery Center**

**Call to Order / Roll call**

Present: Jim Remis  
Karen Woodson  
Kathryn Klar  
Christy Hennessey  
Michele Dunlap  
Janet Cassise  
Jason Dolle  
Lisa Kraska  
Eric Monroe  
Carmen Moch  
Katie Moses  
Tina Tyler

Approval of December 16, 2025, board meeting minutes (Vote 1)

- Motion to approve the December 16, 2025 minutes: Karen
- Motion seconded: Carmen
- Discussion: none
- Motion approved

**Park Managers Report (Katie)**

- Park Updates: Some days back to pre-Ian numbers. New Ranger station and gift Shop construction still on for rebuild. Christmas party at Tokyo Bay Hibachi for the park staff was a huge hit.
- Upcoming Staff & Volunteer Appreciations: Annual volunteer appreciation will be in March or April. Sarah has resigned so reposting for a full-time position with benefits. Need part-time at the Ranger Station.
- Event Vendor Authorization Forms: Forms in the Drive.
- Anago Janitorial Status Update (changes in procedures): Finally stepping up and had a manager with them. Must check in and out with park staff.
- Employee of the Month Award Details: Gift cards amount \$100, Eligibility period: January 1-December 31 and Minimum employment required: 6 months. Park management is not eligible. A separate form will be for volunteers to nominate.
- Concession Company Updates (Paddling and Beach Rentals): Still do not have a vendor for chairs and umbrellas. Estero River Outfitters is looking into kayak rentals

and hopefully know something in the next month. The state wants to have the concession building done before a long-term hire.

• Approval of Park Expenditures Quarter 1 (Vote 2)

- Motion to approve Park Expenditures \$25,000: Jim
- Seconded: Karen
- Discussion: each line was discussed
- Motion approved

- Other: Over the next 3 years, the park will receive \$275,000 per year from FOLK. Our actual annual expenses for FOLK are \$75,000. This year our budget broke even. Two major sources, the Gala and the Ketchums. We need to develop and ongoing revenue source as we will no longer have the Ketchums.

Review, discussion and approval of 2026 Friends of Lovers Key Budget (Vote 3)

- Motion to approve 2026 FOLK budget: Kat
- Seconded: Jason
- Discussion: went over the spreadsheet before the motion and vote
- Motion approved

Adjourn to Board Workshop Time: 12:30

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• Review of CSO Requirements and Responsibilities (Katie)

- Required annual board member agreements and training (Katie): All Board CSOs were present and signed the documents.

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Reconvene board meeting Time: 1:00

Presidents Report (Jim)

- Board resignations and transition: Tim and John resigned from the board. Tina leaves the end of the year. Kat's term ends this year. **Jim leaves the end of 2027**

- Revised CSO Agreement due 1-31-26 – Done

- Annual Program Plan due 1-31-26 – Done

- Annual meeting agenda and plan Discussed

- CSO Management review – January 16: Katie, Jim, Christy and Kathryn will attend

- Board member responsibilities transitions: We need to look for more qualified candidates for the board and outside of Fort Myers Beach.

- Other Detailed Discussion of Strategic Activities in Progress: Jason and Tina are working on a more streamlined Strategic Plan functionality in the Drive. Everyone needs to update their own and keep it going. If something in the plan is missing, we need to add it.

- Solar and other facilities activities (Eric & Miranda): Eric is looking into solar with his contacts. Start with the work shop which will help to be prepared in the event of another disaster. They will have electricity right away. Hope for the future is solar for the WDC. Eric explained what plans are feasible. Has a contractor coming next Tuesday when the WDC fans will be installed. Eric getting this done \$15,000 under budget and the installation is being donated.

Floor of the WDC exhibit hall possibly covered with a new product like the Whale. Katie is trying to get the state to pay for painting the exterior of the building but they usually decline it the first year.

- Beach Chamber Event – January 15, 2026 (Kat): Same time as Carmen’s lecture series. We need to be there for the Chamber event which will be held down below the WDC.

- 2026 Adult Education Program – January 15 (Carmen): Pod Protectors of Fort Myers Beach.

- Gala Update (Karen): Matt Devitt if he will still MC and checking with him. Need 4 strong Shopify people for the check-out process.

- Other First quarter FOLK events (Michele): Vow Renewal February 14 planning is underway.

- Strategic “Stuff” (Tina)

- FMB Chamber Advertising (Kat) (Vote 4)

- Motion to approve \$600 for advertising in the Chamber annual magazine: Kat
- Seconded: Christy
- Discussion: goes out to 25,000 to 30,000 per year. We pay half price for the full page ad. Published in February.
- Motion Approved

- Review of December FOLK Financial Statements (Kat):

- Other (All)

Open Board Member Discussions

Adjourn: 2:00pm

Next Meetings

- Executive Committee  
February 3 – 12:00 at Legno

Annual Meeting and Celebration

January 21, 2026 – WDC - 5:00

Board – April 14 – WDC – 12:00

Board – July 14 – WDC – 12:00

Board – October 13 – WDC – 12:00

Board – December 8 – WDC – 12:00

Board – January 12 – WDC – 12:00