

Church of Our Saviour
Parish Finance Council Meeting Minutes
June 23, 2025

Present: Joanie Themig, Mary Beyers, Rhonda Cors, Amy Evans, Chad Winters, Stevie VanDeVelde, Marilyn Lunnemann via phone (5:34 pm – end of meeting), Fritzie Wagner, Father Joe Ring

Absent: Kim Stewart, Steve Wayne, Chad Schone, Father Zach Patibandla

Call to Order: The meeting was called to order by Joanie Themig at 5:20 p.m. in the Parish Administration Upper Meeting Room.

Opening Prayer: Father Joe Ring shared “Stewardship Prayer for June” which members recited together.

Prior Meeting Minutes Approval: The minutes of the May 19, 2025 meeting were unanimously approved after a motion by Chad Winters and seconded by Mary Beyers.

Review and Approval of Financial Reports for May 2025: Fritzie Wagner electronically distributed the May 2025 financial reports to members on June 19, 2025. Fritzie had shared the following comments explaining notable income and expense accounts in her communication:

Income:

45106.Athl Dept-Concession Revenue – All concession revenue was deposited in May to close out the year of game bags.

Expenses:

63120.Electric & 63140.Gas – We are currently over budget for electric and under budget for gas. In total we are approximately \$1,600 over budget.

63650.Leasing and Rentals – We paid copier overages of approximately \$3,100 for the school and parish.

63780.Altar & Ministry Supplies – We paid \$720 for candles. With Altar & Rosary income down, the parish is covering some of the expenses they typically pay for the parish.

64330.Continuing Education – The \$2,810 credit is for Harvest funds received from professional development.

65416.Athl Dept-Miscellaneous Expense – IESA dues were paid in the amount of \$1,515.

As of May 31, 2025, we have a net surplus of \$39,000.

Discussion included:

Rhonda Cors raised a question about Altar and Rosary. Fritzie explained that the income they receive is from the candle canister and membership. They used to pay for candles, host and wine, although in recent years, they only pay for candles occasionally. The parish has taken on the majority of the expenses. There are only 4-5 paying members, although all women parishioners are members of Altar and Rosary. Fritzie thought membership fees were \$20 or \$25. Finance suggested that we put membership dues information in the bulletin. Alice Massey and Sharon Vieira are in charge of this. Giving to the Sanctuary Candle has been very popular recently as well.

Fritzie also pointed out that Athletics - \$3,800 loss, but have increased the fee by \$25 to assist with this deficit.

With no further comments or questions, the May 2025 financial reports were unanimously approved after a motion by Rhonda Cors and seconded by Chad Winters.

Old Business:

220 Brown Street Project: Father Joe provided additional information related to contractors. Members shared concerns over management of risks related to demolition.

New Business:

Final Budget: Fritzie Wagner and Stevie VanDeVelde provided an in-depth review of the changes that had occurred since the budget created in February. The budget currently shows a deficit of almost \$32,000. The budget is not finalized as there has been a recent staff change. Budget revisions will continue through July. A late July meeting will be scheduled for the council to review and approve the finalized budget.

Members then discussed fiscal year 2025 budget items for which payment may not occur until fiscal year 2026. Such expenses include porch painting and rectory electrical work. We suggested Fritzie record the liability in accounts payable for expected invoices related to the work in progress on signed rectory capital project contracts. In addition to recognizing appropriate liability, this would enable the match of the expense with the budgeted year. The parish will also be getting a bill for mechanical room door at the church. Lastly, the school has a bill coming for Second Gen that needs to be paid for the 2024-25 fiscal year for the work done in the gym with the boiler.

Fritzie is going to check with the Diocese to see if we can set-up a second company for our Capital Campaign so that we can keep the Capital Campaign separate from our operating account.

Parking Lot Resurfacing Bid: Building and Grounds received 3 bids. B & G members went to look at sights from the 3 contractors. Building and Grounds made a recommendation to Finance Council and a motion was made to accept the Casco bid to fill the cracks, reseal and restripe this year by Chad Winters and Mary Beyers seconded. All members approved.

Capacity Building Grants: The parish received a grant for students to attend Steubenville conference from the Tracy Family Foundation for approximately \$2,500. The parish also received a grant for \$2,500 to assist with the rectory porch painting. The school is applying for several Capacity Building grants from the Tracy Family Foundation: approximately \$4,500 for Volunteer Value, approximately \$4,500 for Video Storytelling and \$900 for Circle of Courage Leadership Cohort.

Centennial Capital: Dennis Green coming in Wednesday, June 25 at 6 pm in the Routt Media Room to meet with those that are volunteering to assist with the campaign. There are six teams and we are hoping to have all team leaders selected for the six teams by that meeting. We have asked parishioners to attend the meeting if interested in assisting with the Capital Campaign.

New Our Saviour Finance Council Chair:

Joanie would like to step down as Chair of Finance Council. Rhonda is willing to continue as Vice Chair. Marilyn is willing to become Chair and Joanie would be willing to serve as Secretary. Stevie made motion and Chad Winters seconded for Marilyn Lunnemann to serve as Chair, Rhonda Cors remain as Vice Chair and Joanie Schone become Secretary. All approved.

Family Fun Festival: Trying to move event chairs to various age groups so that parents can move to the next event as their children get older. No overall chairs, but communication from all participants is doing well.

Closing Prayer: Father Joe led us in a closing prayer.

Adjournment: The meeting was adjourned at 6:44 pm.

Submitted by: Stevie VanDeVelde, Substitute Secretary