

Church of Our Saviour
Parish Finance Council Meeting Minutes
May 19, 2025

Present:

Joanie Themig, Mary Beyers, Rhonda Cors, Steve Wayne, Chad Schone (5:24 pm – 6:16 pm), Chad Winters, Stevie VanDeVelde, Marilyn Lunnemann, Fritzie Wagner, Father Joe Ring

Absent,

Kim Stewart, Amy Evans, Father Zach Patibandla

Call to Order:

The meeting was called to order by Joanie Themig at 5:20 p.m. in the Parish Administration Lower Meeting Room.

Opening Prayer:

Father Joe Ring shared “Prayer to the Mother of God, Mary” which members recited together.

Prior Meeting Minutes Approval:

The minutes of the April 28, 2025 meeting were unanimously approved after a motion by Chad Winters and seconded by Stevie VanDeVelde. Members provided feedback as to edits needed to generate a version for publication.

The minutes of the May 13, 2025 Zoom Meeting, as corrected for participation, were unanimously approved after a motion by Chad Schone and seconded by Stevie VanDeVelde.

Review and Approval of Financial Reports for April 2025:

Fritzie Wagner electronically distributed the March 2025 financial reports to members on May 16, 2025. Fritzie had shared the following comments explaining notable income and expense accounts in her communication:

- 45100.Athletic Income – Large amount of concession revenue was deposited in April.
- 63500.Repairs and Maintenance – School paid HVAC contractor \$1,000 for needed repairs.
- 63720.Office Supplies – Paid for diplomas and end of year school items.
- 63780.Altar & Ministry Supplies – Paid for candles and palms for church.

Fritzie had further noted that as of April 30, 2025, there is a YTD net surplus of approximately \$66,000, very little change from the end of March.

Rhonda Cors requested the enrollment schedule be updated and distributed. Fritzie agreed and will send with via electronic communication. With no further comments or questions, the April 2025 financial reports were unanimously approved following a motion made by Mary Beyers and seconded by Steve Wayne.

Old Business:

220 Brown Street Acquisition

Father Joe Ring shared Jerome Themig, Buildings and Grounds Committee Chairperson, was obtaining updated estimates from Doyle Plumbing and Heating related to the water and sewer cut-offs and capping at the street. Additionally, he is seeking two additional bids for demolition of the building.

Projection in Church

Father Joe Ring shared that he had received the proposal from Thompson Electronics of Peoria, IL. Unfortunately, the proposed solution included 12’ wide screens when the request had been for 10’ wide screens that matched the opening of the archway. Fr. Joe requested they rework their proposal to include short throw projectors and 10’ wide screens and possible additional monitors located near confessionals for improved viewing from the back section. Stevie VanDeVelde noted that she did not plan to request further extension of the Tracy Foundation grant until additional details were finalized. She noted that the grant had previously been extended through June 30, 2025.

Service Agreement with Church Development

Father Joe Ring shared that the service agreement had been sent to the office of the bishop for his review and approval.

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New Business:

Finance Council Members

Stevie VanDeVelde shared information related to member term renewals for the summer of 2025. Members with terms ending June 30, 2025 are Kim Stewart, Mary Beyers, and Joanie Schone Themig. All have expressed an interest in continuing their commitment of service to the parish for another three year term. A motion made by Rhonda Cors to renew the terms of all three members through June 30, 2028 was seconded by Chad Winters. The motion passed unanimously. Father Joe Ring then stated that he accepted the recommendation for the renewal of the terms of the three members.

Black Top Quotes

Stevie VanDeVelde shared that the crack fill and resealing of the playground is budgeted for approximately \$40k in FY26 to occur this summer. She further shared that Buildings and Grounds Committee had secured two bids but was seeking a third. Due to the timing of the work needed, it is likely the request for approval may come via electronic communications between meeting dates.

Director of Music Ministry

Father Joe Ring shared that Sr. Lori Kirchman, a Springfield Dominican, has expressed interest in OSP's Director of Music Ministry position. He noted that she plays both piano and organ. She currently travels to Lincoln to play each weekend. He also shared that he had confirmed with Ann Marie Stahel her desire to fully retire. He shared Sr. Lori was just exploring the position at this point.

Church Development Payments

Joanie Themig led members in a discussion as to the timing of payments to Church Development and the recording of the payments in the parish financial records. Following the discussion, Marilyn Lunnemann made a motion to make the payments as per the Church Development Service Agreement and to charge the payments against available funds in the ERC Funds deferred revenue account. The motion was seconded by Mary Beyers and passed by a vote of six in favor, none in opposition, and one abstention.

Open Forum:

No further business was brought before the council.

Next Meeting Date:

The next meeting date is scheduled for Monday, June 23, 2025 at 5:15 p.m. in the Parish Administration Lower Meeting Room. Marilyn Lunnemann shared that a secretary will be needed for that meeting as she will not be able to attend in person.

Adjournment and Closing Prayer:

Joanie Themig adjourned the meeting at 6:48 p.m. Father Joe Ring led members in closing prayer.

Dated: May 19, 2025

Respectfully Submitted,

Marilyn Lunnemann, Secretary