

Leelanau Montessori Public School Academy (LMPSA)  
Wednesday, June 18, 2025  
8527 E Government Center Drive, Suttons Bay, MI 49682

1. **Call to Order:** President Bordeaux called the meeting to order at 6:00pm
2. **Roll Call:** Vice President Abbott, Secretary Kuhn, Director McConnell; President Bordeaux; Director Kutschke  
Others: Arden Wilson-Head of School, Nora Goodell- Recording Secretary, Abby Mikolowski – Bay Mills

3. **Approval of June 18, 2025, Agenda**  
**MOVED BY VP Abbott SECONDED BY Secretary Kuhn TO APPROVE THE June 18, 2025, MEETING AGENDA AS PRESENTED**  
**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

4. **Budget Hearing**
  - a. **Open Budget Hearing**  
**MOVED BY VP Abbott SECONDED BY Director McConnell TO Open THE BUDGET HEARING**  
**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**
  - b. **Budget Hearing: Discussion on maintaining fund balance of 7-12% over the next several years. President Bordeaux pointed out that the budget does not include a food or bussing program which is a reason that families leave.**
  - c. **Public Comment**
  - d. **Close Budget Meeting**  
**MOVED BY Secretary Kuhn SECONDED BY Director McConnell TO Close THE BUDGET HEARING**  
**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

5. **Annual Organizational Meeting**

Board Resolution #4-2025 Adoption of 2025-2026 Officers

PRESIDENT – ANITA ABBOTT

VICE PRESIDENT – SARAH BORDEAUX

TREASURER – HALLIE KUTSCHKE

SECRETARY – DEB KUHN

Board Resolution #5-2025 Adoption of Resolution Designating the Person

Responsible for Posting Regularly Scheduled and Special Meeting Date Notices

Board Resolution #6-2025 Adoption of Resolution Designating Depository for Leelanau Montessori funds

Board Resolution #7-2025 Adoption of Resolution Designating Principal Media Source

Board Resolution #8-2025 Adoption of Resolution Designating Board Members and Personnel Eligible to Sign Leelanau Montessori Checks

Board Resolution #9-2025 Adoption of Resolution Designating Personnel authorized to Negotiate and Implement Contracts

Board Resolution #10-2025 Adoption of Resolution to Appoint the Title IX, Freedom of Information Act (FOIA) and Civil Rights Coordinator

Board Resolution #11-2025 Adoption of Resolution to Appoint Legal Counsel

Board Resolution #12-2025 Adoption of Resolution to Appoint External Auditor

Board Resolution #13-2025 Adoption of Resolution to Appoint Chief Administrative Officer – Head of School

Board Resolution #14-2025 Adoption of Resolution to Appoint Recording Secretary

Board Resolution #15-2025 Adoption of Resolution to Appoint Automatic Clearing House/Electronic Transfer Officer (ETO)

Board Resolution #16-2025 Adoption of Resolution to Appoint Authorized Person for Signing of State and Federal Reports and Grants

**MOVED BY Secretary Kuhn SECONDED BY Director McConnell TO APPROVE RESOLUTIONS #4-2025 TO #16-2025 AS PRESENTED**

**ROLL CALL: BORDEAUX- YES, ABBOTT-YES, MCCONNELL – YES, KUHN – YES, KUTSCHKE-YES; AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

**6. Revisions/Approval of May 21, 2025 Meeting Minutes**

VP Abbott noted that the board calendar presented had an incorrect date for October. The resolution passed for the calendar was correct, so the calendar will be updated prior to publishing.

**MOVED BY Director McConnell AND SECONDED BY Director Kutschke TO APPROVE THE May 21, 2025 REGULAR MEETING MINUTES AS AMENDED.**

**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

**7. Head of School Report** – Written report provided. President Bordeaux asked if the Reading Interventionist is in the budget for next year. HOS Wilson confirmed that the reading interventionist grant funded, and we expect similar funding for next year.

**8. Public Comment** – No public comment

**Old Business**

**9. Committees**

**a. Finance** – Met on June 17, 2025 and provided written notes.

**MOTION BY President Bordeaux AND Second by Secretary Kuhn TO APPROVE Spicer Contract for Architectural Services**

**YES: ALL NAYS: NONE ABSENT: 0 - MOTION CARRIED**

**b. Governance** – Met on June 11, 2025 and provided written notes.

**MOTION BY Secretary Kuhn AND Second by Director McConnell TO APPROVE June COMMITTEE NOTES AND May FINANCIALS**

**YES: ALL NAYS: NONE ABSENT: 0 - MOTION CARRIED**

**New Business**

**10. Change in # of LMPSA Directors Resolution #17-2025**

**MOTION BY Secretary Kuhn AND Second by VP Abbott TO APPROVE Resolution #17-2025**

**ROLL CALL: BORDEAUX- YES, ABBOTT-YES, MCCONNELL – YES, KUHN – YES, KUTSCHKE-YES; AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

**11. Recommendation of Board Trustee April Fiorelli**

**MOTION BY VP Abbott AND Second Director McConnell TO Nominate April Fiorelli as a Board Member**

**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

**12. Recommendation of Board Trustee Susan Brown**

**MOTION BY VP Abbott AND Second Director McConnell TO Nominate Susan Brown as a Board Member**

**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

13. Head of School Evaluation – Written Report provided and reviewed at meeting.

**MOTION BY Director Kutschke AND Second Director McConnell TO APPROVE THE HEAD OF SCHOOL EVALUATION'**

**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

14. Approval of Final Budget Amendment 2024-25 Resolution #18-2025

**MOTION BY Director Kutschke AND Second by VP Abbott TO APPROVE Resolution #18-2025**

**ROLL CALL: BORDEAUX- YES, ABBOTT-YES, MCCONNELL – YES, KUHN – YES, KUTSCHKE-YES; AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

15. Approval of Original Budget Amendment 2025-26 Resolution #19-2025

**MOTION BY Director McConnell AND Second by Secretary Kuhn TO APPROVE Resolution #19-2025**

**ROLL CALL: BORDEAUX- YES, ABBOTT-YES, MCCONNELL – YES, KUHN – YES, KUTSCHKE-YES; AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

16. Approval of Policy Changes Resolution #20-2025

**MOTION BY Secretary Kuhn AND Second by VP Abbott TO APPROVE Resolution #20-2025**

**ROLL CALL: BORDEAUX- YES, ABBOTT-YES, MCCONNELL – YES, KUHN – YES, KUTSCHKE-YES; AYES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

17. Public Comment – Abby provided an update from Bay Mills, the UP and that she is having a granddaughter! President Bordeaux is looking forward to working with Bay Mills in the coming year. HOS Wilson is hoping to see the Board at the Appreciation Event next week. The Evening of Art is on the August 26<sup>th</sup> and the information is coming soon.

18. Board Comment - Abbott appreciated President Bordeaux for all her service over the last 10 years.

**MOVED BY Secretary Kuhn SECONDED BY Director McConnell TO ADJOURN THE MEETING AT 7:29pm AS PRESENTED.**

**YES: ALL NAYS: NONE ABSENT: 0 MOTION CARRIED**

  
06/18/2025 14:05:42 EDT

27/08/2025

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Secretary

Date

# LMPSA\_Board\_June\_18\_2025\_Minutes

Final Audit Report

2025-08-27

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