

LEELANAU MONTESSORI PUBLIC SCHOOL ACADEMY

Minutes - Rescheduled Regular Meeting of the Board of Directors

Thursday, August 21, 2025 at 2:00 p.m.

Meeting held at:

Lelananau Montessori, 7401 E. Duck Lake Road, Lake Leelanau, MI 49653

1. CALL TO ORDER

Abbott called the meeting to order at 2:02 p.m. She noted that Hallie Kutschke and Susan Brown each took their oath of office for their new term as a Director prior to the meeting.

2. ROLL CALL

Roll call was held.

The following board members were present: Anita Abbott (President), Sarah Bordeaux (Vice President), Deborah Kuhn (Secretary), Hallie Kutschke (Treasurer), and Susan Brown (Director).

Non-Board Members Attending:

Abby Parish, Bay Mills (by telephone)

3. APPROVAL OF THE AGENDA

Motion Made by Sarah Bordeaux and seconded by Hallie Kutschke to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT - None.

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. Minutes from June 13, 2025 Budget Hearing and Organizational Meeting

Motion made by Deb Kuhn and seconded by Sarah Bordeaux to approve the June 13, 2025 Meeting Minutes as presented. The motion was approved unanimously.

6. HEAD OF SCHOOL REPORT

- Written report provided to board for their review.

7. OLD BUSINESS

- a. Finance Committee/Financial Report.

Abbott reviewed meeting notes.

- b. Governance Committee.

Abbott reviewed meeting notes.

- c. Expansion Task Force.

Abbott noted that since expansion is no longer being actively pursued, there is no need for the Expansion Task Force that the board voted to establish at its February 19, 2025 meeting.

Motion made by Sarah Bordeaux and seconded by Deb Kuhn to disestablish the Board

Expansion Task Force. The motion was approved unanimously.

- d. Mission/Strategic Plan Discussion. Abbott noted that an informal working group consisting of Head of School, two staff members, and Board President are working to develop the strategic plan revisions discussed at the Board's June 30th retreat, and will present to the board at its next meeting.

Motion made by Deb Kuhn and seconded by Sue Brown to approve the committee notes. The motion was approved unanimously.

8. NEW BUSINESS

- a. Board of Directors Manual Revision (Discussion/Action)

Abbott reviewed the rationale behind the revision: designed to include additional information that will be helpful for new board members, including purpose of the board, Open Meetings Act provisions, and financial and academic oversight guidance.

Motion made by Sarah Bordeaux and seconded by Sue Brown to approve the Board of Directors Manual as presented. The motion was approved unanimously.

9. PUBLIC COMMENT - none.

10. BOARD COMMENT - Bordeaux thanked Abbott for her work stepping in as President of the Board.

Abbott: Reminder to all about the Evening of Art and Ice Cream Social coming up next week.

11. ADJOURNMENT

Motion to adjourn made by Sarah Bordeaux and seconded by Sue Brown. The motion was approved unanimously.

The meeting was adjourned at 2:45 p.m.


Deb Kuhn (Sep 19, 2025 08:41:44 EDT)
Secretary

August 21, 2025 Final Meeting Minutes

Final Audit Report

2025-09-19

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