

Leelanau Montessori Public School Academy (LMPSA)
Wednesday, February 19, 2025
8527 E Government Center Drive, Suttons Bay, MI 49682

1. **Call to Order:** President Bordeaux called the meeting to order at 6:02pm
2. **Roll Call:** President Bordeaux, Vice President Abbott, Director McConnell, Director Kutschke; Absent – Secretary Kuhn

Others: Arden Wilson-Head of School, Nora Goodell- Recording Secretary, Abby Mikolowski – Bay Mills, Des Worthington – Worthington Fundraising Solutions

3. **Additions/Approval of February 19, 2025 Agenda**
VP Abbot makes a motion to move Worthington update to #6, after Public Comment.

MOVED BY VP ABBOTT SECONDED BY DIRECTOR KUTSCHKE TO APPROVE THE February 19, 2025 MEETING AGENDA AS AMENDED.
YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

4. **Revisions/Approval of January 15, 2025 Minutes**

MOVED BY DIRECTOR MCCONNELL AND SECONDED BY VP ABBOTT TO APPROVE THE January 15, 2025 REGULAR MEETING MINUTES AS PRESENTED.
YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

5. **Public Comment – HOS Wilson:** We received a \$650 grant from the Leland Garden Club this week.
6. **Worthington Update:** Des Worthington presented a progress update on the project and instructions to Board on their calls. Discussion regarding the marketing plan with social media and the general target/goal for marketing.
7. **Head of School Report –** Written report provided. Mid-Year Reflection on 3 domains summarized. HOS Wilson shared NWEA results. The Board said it is important for the school to continue to have a reading interventionist.
- Old Business**
8. **Committees**
 - a. **Finance –** Met on February 18th and Written notes provided.
 - b. **Governance –** Met on February 12th and Written notes provided

MOTION BY DIRECTOR MCCONNELL AND SECOND BY VP ABBOTT TO APPROVE February COMMITTEE NOTES AND January FINANCIALS
YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

9. **Expansion Plan: Facility/Finance Update –** PowerPoint Presentation provided. Discussion about the concepts in relation to the current budget, filling seats and raising funds. President Bordeaux suggested we put together an

expansion task force to establish the feasibility and process of expanding the school.

MOVED BY VP ABBOTT AND SECOND BY DIRECTOR MCCONNELL TO ESTABLISH AN EXPANSION TASK FORCE TO ESTABLISH THE FEASIBILITY AND EXPLORE THE PROCESS EXPANDING THE SCHOOL.

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

New Business

10. **Business Services – Recommendation from President Bordeaux and VP Abbott to accept the contract from Northwest Education Services.**

MOVED BY VP ABBOTT AND SECOND BY DIRECTOR MCCONNELL TO enter into the contract to accept services agreement with Northwest Education.

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED

11. **Public Comment – Abby gave an update on Reauthorization. There is no need for a 2nd interview and the recommendation is for a reauthorization of 8 years to the Charter School Office. Letters were distributed thanking the Board.**
12. **Board Comment – VP Abbott: Thank you to HOS Wilson for putting in the extra hours for all of this, in the classroom and the presentation. Thank you to Nora and Bay Mills.**
13. **Adjournment**

MOVED BY VP ABBOTT SECONDED BY DIRECTOR MCCONNELL TO ADJOURN THE MEETING AT 8:34pm AS PRESENTED.

YES: ALL NAYS: NONE ABSENT: 1 MOTION CARRIED



[Anita Abbott \(Mar 25, 2025 19:32 GMT\)](#)

Secretary

Date

Leelanau Montessori

Mission: Leelanau Montessori nurtures the whole child in a prepared environment based on respect, individuality, a love of learning, and freedom with responsibility.



Cooperation, Goodwill, Gratitude, Mindfulness, Respect

Location: LMPSA
Date: February 18, 2025
Time: 2pm
Participants Present:

Code: I= Information D= Discussion R= Reflection A= Action

Time	Agenda Item	Discussion Facilitator	Code
	Michigan Grant Budget		
	Pay Scale		
	Business Services		
	January Financials		
	Additions		

Discussion:
Michigan Grant Budget:
Arden presenting perspective budget at February Board meeting
Bordeaux requests information on Board overseeing grant funding

Pay Scale:
Arden meeting with Lutke to assist in finalizing staff salary increases

Axios rep, Joy, will be compiling comparables with area schools

Business Services:

New Business discussion

January Financials:

Reviewed

Abbott questions where the NCSI reimbursement is placed on Financials, Arden to discuss with Wes at next meeting.

Next meeting:

March 18th 2pm @LMPSA

Leelanau Montessori

Title: Governance

Date: February 12, 2025

Location: LMPSA

Time: 2 pm

Participants: Sarah Bordeaux, Anita Abbott, Arden Wilson

Agenda Item	Notes
Meet with potential board member.	Met a community member who expressed an interest in learning more about the board and the school. Gave tour and general information.
Meeting with Health Department; status	Scheduling a meeting with the Health Department in March to discuss the lease.
Emergency Operations Plan; annual review status	Review is ongoing. Copy provided to County Emergency Manager for comments.
Update on Bureau of Fire Services approval	Still states that it is "in review" on the State website.
Fundraising Support By Board	Des Worthington will provide some information at the board meeting to assist Board members with outreach calls to past donors.
Business Services for next year	Discussed the two options, Veritas and the ISD. Will make a recommendation at the board meeting to approve use of ISD for business services next year.

2025-02-19 Proposed Minutes

Final Audit Report

2025-03-25

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