



FUNERAL PLANNING INTAKE FORM

FUNERAL PLANNING FOR: _____

Date of Death _____ Date of Funeral _____ Time of Funeral _____

Visitation: Yes or No Time/Date Visitation: _____

Burial immediately after Service: Yes or No

Meal (Light Lunch): Yes _____ (Number of guests _____) OR No meal _____

Funeral Choir: Yes or No Accompanist _____ Cantor Yes or No

Server: _____ Eucharistic Minister: _____ Ushers: _____

Relative/Friend of Deceased: _____

Address/Email: _____ Phone: _____

Green Funeral planning book given? Yes/No

Prelude Hymn (if any) _____

Entrance Hymn _____

Placing white pall over the casket by Family ____ Funeral Home ____ (If Urn, no Pall needed)

Eulogy (optional) read by _____

Liturgy of the Word "Through Death to Life" (Book)

Reading I: pages 26-34

No. _____

Read by _____

Responsorial Psalm: pages 35-44 (usually sung)

No. _____

Reading II: pages 45-55

Read by _____

No. _____

Alleluia (usually sung)

Gospel Reading: pages 58-78 (read by priest/deacon)

No. _____ Homily

Intercessions read by _____ or by the priest _____

Liturgy of the Eucharist if the funeral is a Mass

Family brings up the Gifts Yes _____ or No _____

Gift Hymn _____ (if no hymn instrumental)

Communion Hymn _____ or instrumental

Final Commendation

Prayer of Commendation: pages 107-109

No. _____

Recessional Hymn _____

(For Church Office information only: Copy of Obituary/Picture from obituary)