

#### 2025 Big Give Gage | Nonprofit Webinar



### Webinar Agenda

#### Agenda

- Intro to 2025 Big Give Gage and Neon Giving Days Maximizing your Organization's profile My Fundraisers: P2P Online Fundraising Donor Portal

- Q&A

### 2025 Big Give Gage: powered by Neon Giving Days



#### Neon Giving Days is the technology provider for Big Give Gage 2025

Features:

- Nonprofit admin portal
- Organization's online profile
  - Modern and mobile responsive
  - Ability to add: Programs, Volunteer Opportunities, Events, Donation Levels and Multimedia
- Donor portal
- P2P Fundraising

### Neon Giving Days: logging-in



- Log in to your organization's account by navigating to <u>www.biggivegage.org/</u>. From the Big Give Gage website, click 'Login' in the upper right corner and then select 'I am an Organization' from the drop down
  - Once on the org login screen, select 'Log in as a returning organization' to sign into your account
    - You should have created your account during the registration process
      - If you forgot your password you can click the 'Forgot your password?' link to reset it

#### **Dashboard: Gives Day Performance**



Once you log into your organization's account, you'll land on your Gives Day Performance Dashboard which includes:

- Announcements
- Important Event Dates
- Goal progress widgets
  - Add or update your goal! This is on your profile
- My Public Profile
- My Fundraisers
- My Donations
- My Users
- Resource Center

#### My Public Profile: Overview

biggive	Giving Days Big Gi	ve Gage County			1 Mary DeMar Log Out
Gives Day Performance	My Public Profile My Funda	aisers My Donations	My Users	Resource Center	
Overview Donation Levels	Neon One Test Organiz	zation			
Programs 1 Events 2	Overview				
Volunteer Documents	Profile Status				
Contacts	Big Give Gage 2025	<ul> <li>Nothing needed! Your profile h here to view your public profile</li> <li>Please note that any updates to 15 minutes to appear publicly.</li> <li>Your sharable profile URL is: https://www.biggivegage.org/objggivegage</li> </ul>	e. o your profile may take		Approved as of 06/13/2025
	Edit My Public Profile Embeddat	le Donation Button QR Codes			⑦ Support

#### **My Public Profile : Overview**

- Under the 'My Public Profile' tab, there is a side navigation bar that offers the ability to maximize your profile!
- The "Overview" tab allows you to preview your profile information, make edits, and view your status and to do list.
- Grab your QR code for your marketing needs!

### My Public Profile: Tips & Tricks

#### More Information on this Organization

Overview Programs Volunteer Events Fundraisers



Review your public profile to ensure your information is precise and displays correctly.

Below are some tips to help your profile look tidy:

- Set your event goal!
- Mission Statement and Testimonials: Maximum of 700 characters.
- About Us: Maximum of 1,200 characters.

Neon One is a Giving Institute member, whose mission is to actively champion thought leadership that empowers generosity.

Before Neon CRM, all of the departments at RHA had data in different silos [and] different spreadsheets. We would have all of this information but not be connected together. After Neon [One], all of that is located in one account."

#### My Public Profile: Donation Levels

Donation L	evels	Add a Donation Level			
		NUMBER OF THE OFFICE AND THE COMPANY		How your donation helps	
	er Donation Levels below to tie a monetary value to a s e as pre-set donation amounts in the donor cart durin	specific good or service your Organization provides. These g the checkout process.	\$25	\$50	\$100
Items per page: 25 •	1 - 4 of 4 items	1 of 1 pages < 1 - >	Lunch	Support 1 Project	Books
Amount +	Label +				
\$20.00	Books for a classroom	Hide Show 💼			
\$30.00	Meal for one child	Hide Show 👕	\$150	\$200	\$250
\$75.00	Spay/Neuter for one pet	Hide Show 🝵	Support Project 2	School Supplies	Tablet for Class
\$500.00	Feed a family!	Hide Show 💼			
Items per page: 25 •	1 - 4 of 4 items	1 of 1 pages < 1 - >			

- "Donation Levels" tie monetary value to a specific good or service your organization provides.
- This helps donors get an idea of what to donate and what the donation is going towards.
- These options will populate as a pre-set donation amount in the donation cart during the checkout process.

### My Public Profile: Multimedia

Multimedia					Add multimedia entry	Multimedia	
Upload photo files or links to YouTube Supported photo file types include: .pngjpgjpg, and .g		r. These multimedia entries will show on your public facing profi not exceed 5MB in size.	le once your Organization is	approved.		1	
Title: Show All ▼ Items per page: 25 ▼   1-3 of 3 items					lof1pages < 1 - >		
Title	Туре	Photo	YouTube	Vimeo			
≡ Bees	Picture				Q 🌶 🗑		C.
≡ Cute Kitten	Picture				Q 🖌 🗑		
≡ Test image	Picture	<b>**</b>			Q 🖌 🖬		The second
ltems per page: 25 ▼   1 - 3 of 3 items					1 of 1 pages < 1 - >		

- The "Multimedia" tab allows you the opportunity to add photos and videos to your public profile!
- Photos cannot exceed 5MB. PNG and JPG images are preferred.
- YouTube and Vimeo videos must be PUBLIC on your YouTube/Vimeo account.

### My Public Profile: Programs

biggive	Giving Days	Big Give Gage Count	У	Mary DeMar     Log Out
Gives Day Performance	My Public Profile N	Ny Fundraisers My Don	nations My Users	Resource Center
My Public Profile				
Overview Donation Levels	Neon One Test O	rganization		
Programs	Programs			
Events (2)				
/olunteer	Active Active	* Program Name	B s	Budget
Documents	Program Description			
Contacts	Program Description			
	Beneficiaries Aduits Aduits African Americans Children birth to age 3 Deaf and Hearing Impaired Ethnic/Racial Minorities - General Female Children (5 - 14 years)	Aging/Elderly/Senior Citizens Billod and Vision impaired Children Only (5 - 14 years) Disabled Families Families Pennale Children and Youth (infrant - 24 years)	Animals     Children ages 5 to 21     Crime/ Abuse Victims     Disablet: General or     Disablet: General or     Disablity unspecified     Female Infants/Babies (under     age 5)	Asian/Pacific Islander     Abilen/Pacific Islander     Ohlierna and Youth (Infants - 19 years)     Crime/Nauke Victims     Ethnio/Taciali Minorities - Other     Specified Group     Female (Soung/Roder)/Senior Citizens     **     Female Young/Adults (20 - 25 years)
	<ul> <li>Female Youth/Adolescents (14 - 19 years)</li> </ul>	Females	Females - all ages or age unspecified	LGBTQIA+ Community
	General Public/Unspecified	Hispanics	Homeless	Immigrants/Newcomers/Refugees
	Infants/Babies (under age 5)	Male Adults	<ul> <li>Male Aging/Elderly/Senior Citizens</li> </ul>	Male Children (5 - 14 years)
	Male Children and Youth (infants - 19 years)	Male Infants/Babies (under age 5)	Male Youth/Adolescents (14 19 years)	Males
	Male Children and Youth		Male Youth/Adolescents (14	Males Military/Veterans
	Male Children and Youth (infants - 19 years) Males - all ages or age	age 5) Mental/Emotional Health	Male Youth/Adolescents (14 19 years)	Mailes
	<ul> <li>Male Children and Youth (infants - 19 years)</li> <li>Males - all ages or age unspecified</li> <li>Native Americans/American</li> </ul>	age 5) Mental/Emotional Health Patient	Male Youth/Adolescents (14 19 years) Migrant Workers	Mailtary/Veterans  Other Named Groups  Poor/Economically
	Male Children and Youth (infants - 19 years)     Males - all ages or age unspecified     Native Americans/American Indians	age 5) Mental/Emotional Health Patient Offenders/Ex-offenders	Male Youth/Adolescents (14 19 years)     Migrant Workers     Other Minorities	Military/Veterans Other Named Groups
	Male Children and Youth (infants - 19 years)     Males - all ages or age unspecified     Native Americans/American Indians     Outdoor Recreationists	age 5) Mental/Emotional Health Patient Offenders/Ex-offenders People With AIDS (pwas)	Male Youth/Adolescents (14 19 years)     Migrant Workers     Other Minorities     Physically Disabled	Maies     Military/Veterans     Other Named Groups     Poor/Economically     Disadvintaged/Indigent
	Male Children and Youth (Infants 19 years) Males all ages or age unspecified Native Americans/American Indians Outdoor Recreationists Single Parents Youth/Adolescents only (14-	age 5) Mental/Emotional Health Patient Offenders/Ex-offenders People With AIDS (pvas) Individuals in Recovery Disabled, General or Disability	Male Youth/Adolescents(14 19 years)     Migrant Workers     Other Minorities     Physically Disabled     Wildlife Enthusiasts	Military/Veterans Military/Veterans Other Named Groups Poor/Economically Disadvartaged/Indigent Young Adults (20-25 years)
	Male Children and Youth (Infarts - 19 years)     Melse - all ages or age unspecified     Native American American Indians     Outdoor Recreationists     Single Parents     Youth/Addetecrits only (14 - 19 years)     Mentally/Emotionally	age 5) Mental/Emotional Health Patient Offenders/Ex-offenders People With AIDS (pwas) Individuals in Recovery Disabled, General or Disability unspecified Females, all ages or age	Male Youth/Adolescents (14     19 years)     Migrant Workers     Other Minorities     Physically Disabled     Wildlife Enthusiasts     Blind & Vision Impaired	Make Make Minternance Coups Poor/Economically DesofartAgeOfIndigent Varum_Adult (5:2-37 years) Desf & Hearing Impaired

nior Day Care	Overview	Programs	Volunteer	Events	Fundraisers
nior Day Care					
					~
			DESCRIPTION		
ior Day Care provides c conal care	dult day programs for	individuals with	all types of disc	bilities, offer	ring community engagement, health care, and
	BUDGET				BENEFICIARIES
	\$100,000				Aging/Elderly/Senior Citizens
		s	HORT-TERM SUCC	ss	
essary health services.	Additionally, adult day	programs allow	time for caregi	ers to work	es to build a richer, more enjoyable life while providing outside the home, attend to their own needs or the re also an affordable alternative to nursing homes and
		L	ONG-TERM SUCCE	ss	
					the community while under the care and supervision of ort groups to help them understand and meet their

• Use the "Programs" tab to highlight the important programs or projects within your organization!

#### My Public Profile: Events

		×	More Information	on this Organization
* Event Name	* Event Date MM/DD/YYYY		Overview Programs Vol	unteer Events Fundraiser
Start Time	End Time		Example Event 1	Example Event
* Event Description			Tue, October 21   8:00 AM	Fri, October 31   4:00 PM
			• 567 Park Ave	♦ 555 Washington St
			Fundraiser in the park with live music, food trucks, volleyball tournaments and more!	Halloween Party
* Virtual Event				
Select		•		
Event Link Please prepend your web	bsite with 'https://'			
			Add To Calendar	Add To Calendar
			, du lo calelidar	Add to calenda
	Can	Submit		

- The "Events" tab allows you to promote any upcoming events your organization will be hosting.
- This can draw more attention to your event, help gain awareness and intrigue donors to attend.

#### Review: Review your live profile!



#### Review your profile! How does it look?

- Do you have a goal set?
- Check your text sections for typos: About, Mission
- Are you projects and programs listed under the Programs tab?

### My Fundraisers: Peer-to-Peer Fundraising

# What is P2P Fundraising? How to create a P2P Fundraiser, and how to view Fundraisers created for your organization

es Day Performance	My Pu	blic Profile	My Fundraisers	My Donations	My Users	Resource Center					
My Fundraise	rs								Create F	Fundraiser	Export
Title: Show All ▼ Fun	ndraiser Status	: Published 🗸 🗸	Creator Name: Show All	Creator Email: Show	All 🕶						Ľ,
									1 of 1 pages	< 1×	>
Items per page: 25 •   1	- 1 of 1 items										
	Title =	Creator Name	Creator Email 🌼	Number of Donations 🔅	Amount Raised 🗧	Fundraiser Status 🔅	Start Date ©	End Date	URL •	Donor •	
Organization Host * Neon One Test		Creator Name • Mary DeMar	Creator Email +	Number of Donations $\diamond$	Amount Raised +	Fundraiser Status    Published	Start Date	End Date 🌣	URL ©		
Items per page: 25 •   1 Organization Host • Neon One Test Organization Items per page: 25 •   1	Title = Test 6.16										

Once your organization's profile is approved and public, you can create peer-to-peer fundraiser pages to advocate and raise funds for specific programs or projects!

P2P Fundraisers can also be used to allow your organization's biggest supporters or board members to become a philanthropist and create a personalized P2P campaign on behalf of your organization. Check out the **Create a Fundraiser page** for more information.

- To create a Fundraiser, click the My Fundraisers tab, then click the blue "Create Fundraiser" button and fill out the form.
- Current "Published" Fundraisers will populate on your list.
- You can edit or deactivate fundraisers created for your organization if needed by clicking the 3 dots.

#### My Donations: Processed Donations

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Gives Day Performance	My Public Profile My Fundraisers My Donations My Users Resource Center				
My Donations					
Processed Donations	Processed Donations         Onation Export - Date Range       Donation Export - Past Event(s)         Processed Donations         Transaction Date Time: All Time + Full Name: Show All + Amount: Show All + Gives Day: Show All +			Export	,
	Items per page: 25 •   1-0 of 0 items       10 f0         Gives Day ©       Transaction Date Time ©       Amount ©       First Name ©       Last Name ©       Recognize Donor As ©       Email ©       Phone Number ©       Address1 ©	pages Addre			hy ate 4
	Items per page: 25 +   1-0 of 0 items 1000	pages	<	1 • >	port

The "My Donations" tab will list of all your donation data **after** Big Give Gage event.

- You can filter for data by the "Gives Day" or "Transaction Date Time" filter or, use the "additional donor and donation data" option to include other donation fields such as volunteer interests.
- You can export this data to your desktop via Excel or CSV.

During Big Give Gage, you will have a recent donations preview on your Gives Day Performance Dashboard, only.

- This preview will show the most recent 25 donations.
- You can export this data to your desktop, but recommend waiting until after Big Give Gage to include all donations in a single report.

### My Users: User Management

Manage User	×
User Info	Edit Updated 04/20/2022 by Maelynn Test
First Name	Last Name
Maelynn	Test
Email	
User Settings Neon Giving Days: Remove	
Email Notifications: Remove	
	Close

- The "My Users" tab allows you to add new Organization users, inactivate old ones, and adjust user email settings.
  - Once you add a user, the user will receive a password email to their email address.
  - To inactivate or adjust a user's email notifications, click the "Manage Settings" button.
    - Click "Remove"next to "Neon Giving Days" to remove the user from the database.
    - Click "Remove" next to "Email Notifications" to stop the user from receiving email notifications when donations are made to your organization.

#### **Donor Portal**



#### **Donor Portal!**

Donors can create a Donor Account during checkout, however, this is *not required*. Donor Accounts allow donors the following:

- Easily view and manage donations
- Resend donation receipts from the Donation History tab
- Save payment profiles for quick future checkout
  - Payment information cannot be viewed or edited by internal Giving Day staff
- Create and manage Peer Fundraisers!
- Add organizations to favorites (♥) to easily donate
  - There is a search page filter for "My Favorites Only" that provides a focused search to display only favorited organizations
  - The heart icon does display regardless if a donor is logged in
  - If not logged in, once favorited (♥) donors will be promoted to create or log into a donor account.

## **QUESTIONS?**



- For technical support reach out to Neon Giving Days via the blue Support button will be located in the bottom right-hand corner of the screen
  - Our technology partners at Neon One are here to assist you!
  - For general questions you may also reach out to: <u>biggivegage@gmail.com</u>