Position Title: Principal
Location: Calgary, Alberta
Position Type: 1.0 FTE, Contract Fixed Term - 1 year
Start Date: To be determined; preference for immediate availability
Application Deadline: Open until a suitable candidate is found
Salary: Commensurate with experience and Alberta Education guidelines

About Rocky Mountain Charter School (RMCS)

Rocky Mountain Charter School (RMCS) is a newly approved K–12 public charter school in Calgary, Alberta. Built on the pillars of **Health & Wellness**, **Sustainable Agriculture**, and **Global Technology**, RMCS offers STEAM-based, student-centered programming designed to equip students with real-world skills and lifelong learning habits. The school is preparing to open in **September 2025**, pending finalization of a school facility.

Position Summary

The Principal will serve as the instructional and operational leader of the school, responsible for building a strong school culture, leading teaching and learning, and supporting student achievement. Working closely with the Superintendent and Board, the Principal will help lay the foundation for an innovative and inclusive educational environment aligned with Alberta's **Leadership Quality Standard (LQS)** and the school's charter.

Key Responsibilities

- Provide instructional leadership that fosters academic excellence and student well-being.
- Support curriculum development, classroom planning, and locally developed courses aligned with the school's pillars.
- Hire, support, and evaluate teachers and staff in accordance with Alberta Education standards.
- Develop school-wide policies, timetables, and operational procedures.
- Promote a positive, inclusive, and collaborative school culture that supports all learners.
- Support students' social, emotional, and academic development, and ensure effective intervention practices.
- Build and maintain strong relationships with families, staff, Alberta Education, and the broader community.
- Ensure compliance with the Education Act, charter regulations, and provincial reporting requirements.

Minimum Qualifications (Required)

- Valid Alberta Teaching Certificate (Interim or Permanent)
- Possess the **Leadership Quality Standard (LQS)** Certificate
- Minimum of 3 years of school-based leadership experience (e.g., assistant principal, principal, or similar)
- Demonstrated understanding of Alberta curriculum and charter school mandates

Preferred Qualifications

- Master's degree in Education or a related field
- Experience with charter schools, school start-ups, or educational innovation
- Familiarity with STEAM education, inquiry-based learning, and holistic student support
- Strong background in professional learning communities, data-driven instruction, and inclusive practices

Key Competencies

- Visionary and instructional leadership
- Strong communication and team-building skills
- Commitment to student-centered learning and staff growth
- Knowledge of school operations, assessment practices, and Alberta's education system

Application Process

Interested applicants should submit the following to **info@rmcschoolfoundation.org**:

- Cover Letter
- Resume/CV
- Alberta Teaching Certificate number
- Names and contact information of three professional references

Subject Line: **Principal Application – [Your Full Name]**

Only candidates selected for an interview will be contacted.