



CITY OF FORISTELL, MISSOURI

121 Mulberry Street
Foristell, Missouri 63348

EMPLOYMENT APPLICATION

All information provided by applicants for employment on this application form may be verified for accuracy. Inaccurate information may be grounds for disqualification for, or dismissal from, employment. We offer equal employment opportunity to all persons without regard to race, color, religion, age, gender, national origin, disability, sexual orientation, marital or veteran's status or any other legally protected status.

NAME: _____ DATE: _____
ADDRESS: _____ PHONE: _____
CITY/STATE: _____ ZIP: _____ EMAIL: _____
Position Title: _____ Full-time _____ Part-time _____ Temporary/Seasonal _____
Are you a US citizen? Yes _____ No _____ If not, do you have the legal right to work in the US? Yes _____ No _____ (Visa type _____)
Are you at least 18 years of age? Yes _____ No _____
Have you ever worked for the City of Foristell? Yes _____ No _____ If yes, When? _____
What Department? _____ Supervisor _____
Are you currently employed? Yes _____ No _____ If employed, why do you wish to change positions? _____

Type of School	Name/Address	Course/Major	Last Yr Completed	Graduate?	List Degree
High School			9 10 11 12	☐ Y ☐ N	
Trade/Technical			1 2 3 4	☐ Y ☐ N	
College			1 2 3 4	☐ Y ☐ N	
Post Graduate			5 6 7 8	☐ Y ☐ N	

Provide additional information such as special skills, equipment operation, languages, supervisory experience, training or other qualifications helpful to us in considering you for this position.

List volunteer experience you have as it relates to this position.

Agency Name _____ From _____ To _____
Address _____ Hours per week _____
Duties _____

Have you ever been convicted of any violation of the law (misdemeanor or felony) that has not been officially annulled?
Yes _____ No _____ If yes, state date, place and nature of conviction (a conviction will not necessarily disqualify an applicant from employment, as each case is considered individually)

Valid Motor Vehicle Operator's License? Yes _____ No _____ What State? _____
Do you possess a Commercial Driver's License? Yes _____ No _____ Type? _____ What State? _____
List other valid licenses, registrations or certificates you possess _____

PRIOR WORK RECORD (start with most recent or current employer and work back at least ten years). Resumes may be attached, but not in lieu of completing this section. Incomplete employment history and/or statements such as "refer to resume" will be cause for disqualification.

Current Employer _____ Tel. # _____ Part time _____ Full Time _____
Address _____ Date Hired _____ Date Left _____
Supervisor (Name/Position) _____ Number of People You Supervise _____
Job Title _____ Duties _____
Reason for leaving _____

Previous Employer _____ Tel. # _____ Part time _____ Full Time _____
Address _____ Date Hired _____ Date Left _____
Supervisor (Name/Position) _____ Number of People You Supervise _____
Job Title _____ Duties _____
Reason for leaving _____

Previous Employer _____ Tel. # _____ Part time _____ Full Time _____
Address _____ Date Hired _____ Date Left _____
Supervisor (Name/Position) _____ Number of People You Supervise _____
Job Title _____ Duties _____
Reason for leaving _____

Previous Employer _____ Tel. # _____ Part time _____ Full Time _____
Address _____ Date Hired _____ Date Left _____
Supervisor (Name/Position) _____ Number of People You Supervise _____
Job Title _____ Duties _____
Reason for leaving _____

Have you ever been discharged or asked to resign from any job?

Yes _____ No _____ Explain _____

APPLICATION AGREEMENT AND CERTIFICATION

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between the City of Foristell and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me. If an employment relationship is established, I understand that I have the right to terminate my employment at any time and that the City of Foristell retains the same right.

I understand that prior to being offered employment with the City of Foristell, I may be requested to take pre-employment exams and/or tests. In the event I have a disability which will affect my ability to take the test, I will so inform the City of Foristell prior to the administration of the test so that a reasonable accommodation can be made. Requested accommodations may include accessible testing sites, modified testing conditions, and accessible testing formats. The City of Foristell reserves the right to require medical documentation concerning the need for the accommodation. I understand that if employed, policies and rules which are issued are not conditions of employment and that the City of Foristell may revise policies or procedures, in whole or part, at any time.

SIGNATURE _____ DATE _____