



City of Foristell

121 Mulberry Foristell, MO 63348

Phone: (636) 463-2123 / Fax: (636) 673-2701

DIRECTOR OF FINANCE, City of Foristell, Missouri

\$90,000–\$115,000 annually, depending on qualifications and experience

Full-Time | Exempt | Excellent Benefits | Missouri LAGERS Retirement

Ready to take the next step into leadership?

The **City of Foristell, Missouri** is seeking an experienced financial professional to serve as its next **Director of Finance**.

This is an exceptional opportunity for someone who enjoys the breadth and independence of working in a smaller organization, wants to have a meaningful voice in financial decision-making, and is ready to take ownership of a municipal finance operation.

You do not need to hold the title of Finance Director to be the right person for this position.

If you are an Assistant Finance Director, Finance Manager, Senior Accountant, Controller, Accounting Manager, auditor, or other experienced financial professional who is ready for greater responsibility and leadership, we encourage you to apply.

Small City- Broad Responsibility- Meaningful Impact.

The Director of Finance works directly with the **City Administrator** and supports City leadership, including the **Mayor and Board of Aldermen**.

Rather than managing one narrow area of finance, you'll have the opportunity to understand and influence the City's financial vision for the future.

Responsibilities include:

- Preparing, administering, and monitoring annual operating and capital budgets
- Maintaining the general ledger and overseeing financial reporting
- Monitoring revenues, expenditures, cash flow, and budget performance
- Preparing financial information and year-end data for the City's annual financial report
- Coordinating with external auditors
- Managing state and federal grants, including reporting and compliance
- Processing bi-weekly payroll and required state and federal filings
- Administering employee benefit and pension programs
- Coordinating insurance coverage and claims

- Overseeing vendor invoices, purchasing, accounts payable, and related financial processes
- Assisting with hiring, onboarding, personnel documentation, and administrative functions
- Providing financial analysis and recommendations to City leadership
- Helping identify cost-saving measures and alternative funding opportunities

This is a **hands-on leadership position** well suited to someone who enjoys variety, takes ownership of their work, and wants to see the direct impact of sound community financial management.

Who We're Looking For

Our ideal candidate combines strong accounting and analytical skills with sound judgment, organization, independence, and the ability to work collaboratively with City staff and the elected officials.

Candidates should have:

- A bachelor's degree in accounting, Business Administration, Public Administration, or a related field; **an equivalent combination of education and experience will be considered**
- Approximately **2–5 years of accounting or auditing experience**, preferably in a public agency
- Government-sector experience is preferred but not required
- Knowledge of accounting, auditing, budgeting, and fiscal-management principles
- Strong analytical and independent decision-making skills
- Comfort working with multiple computer applications, including QuickBooks
- The ability to manage multiple responsibilities and deadlines

Professionals with experience in **municipal or county government, school districts, fire or ambulance districts, public utilities, other governmental entities, or public accounting/auditing** are especially encouraged to consider this opportunity.

Why Foristell?

Foristell offers something increasingly difficult to find: **the opportunity to do meaningful professional work in a small-community environment while remaining within the greater St. Charles region.**

Located along the I-70 corridor in western St. Charles County, Foristell combines convenient regional access with the character and quality of life of a smaller community.

For the right financial professional, this position offers the chance to move beyond a narrowly defined role and become an important part of the City's leadership team.

Compensation & Benefits

The City offers an outstanding benefits package, including:

- Paid medical and dental insurance

- Paid holidays
- Paid vacation, sick leave, and personal days
- Life and disability benefits
- Missouri LAGERS retirement
- Full-time, 40-hour-per-week employment

Interested? We'd Like to Hear From You.

Please submit a **cover letter and résumé** describing your experience and interest in the position.

Qualified candidates whose backgrounds may not follow a traditional municipal-finance career path are encouraged to apply.

References may be requested as candidates advance through the selection process.

Questions regarding the position may be directed to:

Todd Streiler, AICP, LEED AP

City of Foristell

636-463-2123, Ext. 221

Director of Finance job description is available on our website www.cityofforistell.org

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121 Mulberry Street
Foristell, Missouri 63348

For Families. For the Future... Foristell.

The City of Foristell is an Equal Opportunity Employer and complies with the Americans with Disabilities Act. Reasonable accommodation will be provided for qualified individuals with disabilities.