

## **IAMHP Informational Notice: Standardized Contracting and Payment Processing Information Template**

*Updated February 2026*

### **Intended Audience**

This is an informational notice for all Illinois Medical Assistance Providers that contract, or are considering contracting, with a **Medicaid** managed care organization (MCO).

### **Background**

In conjunction with the Illinois Department of Healthcare and Family Services (HFS), the Illinois Association of Medicaid Health Plans (IAMHP) has developed a standardized template for the purpose of obtaining necessary contracting and payment processing information from MCO-contracted providers.

The template seeks to obtain three categories of information:

1. Information that is required
2. Information that is required only if applicable to your organization
3. Information that is preferred, but not required

The standardized template contains instructions for completing the template. Please review those instructions prior to submitting information to an MCO.

This standardized template will be accepted by all MCOs. Thus, a provider needs to only complete the template one time before submitting to each health plan.

It is recommended that any changes/updates for current providers are made as soon as possible to ensure provider directories are accurate and claims are adjudicated correctly. It is also recommended that you submit the information for new providers at the same time that you register those providers with IMPACT.

To be clear, this standardized template is not intended for credentialing purposes. All providers who are enrolled in HFS's IMPACT system are considered credentialed for Medicaid and Medicare programs in Illinois. However, the information on this template is needed for provider directories and accurate claims processing. Providers are encouraged to contract with and join MCO networks.

### **Questions?**

Each MCO has provided an FAQ with specific information for their organization on the IAMHP webpage for providers. [Illinois Association of Medicaid Health Plans](#)

*IMPORTANT: The IAMHP Roster should only be used for contracting with Medicaid health plans. For other lines of business, please see the Department of Insurance Company Bulletin 2025-23. [Illinois Department of Financial and Professional Regulation](#)*