



Fire Risk Assessment

In accordance with the Regulatory Reform (Fire Safety) Order 2005

1. Description of Premises

Open allotment site, including car park, Portaloo, designated bonfire area, three shipping containers used for storage, two portakabins, one of which is used for hot drink making on a gas stove.

2. Persons at Risk

Allotment holders, visitors, volunteers, contractors, and vulnerable persons.

3. Fire Hazards

Ignition sources: gas stove, bonfires, smoking, vehicles, electrical equipment.

Fuel sources: stored materials, timber, rubbish, vegetation, gas cylinders.

Oxygen sources: natural airflow and gas supply.

4. Existing Fire Safety Measures

- Bonfires restricted to a designated area
- Gas cylinders stored upright and isolated when not in use
- Containers locked when not in use
- Clear access routes maintained

5. Fire Risk Evaluation

<u>Area</u>	<u>Risk Level</u>	<u>Comments</u>
Car Park	Low	Open air, minimal combustibles
Portaloo	Low	No ignition sources
Bonfire Area	Medium	Controlled use only
Shipping Containers	Medium	Combustible storage
Portakabin hot drink making	Medium	Gas appliance present

6. Annual Checks

The following checks are to take place annually in line with reviewing this risk assessment.

- Provision and annual safety check of fire extinguisher and fire blanket in shop;
- Burning safety rules as listed in the Tenancy Agreement to be adhered to;
- Annual inspection of gas burner ring and connections in shop;
- Maintenance of clear separation between containers and vegetation.

7. Emergency Procedures

Raise alarm verbally, call Fire & Rescue Service via 999, evacuate to a safe open area, do not attempt to fight fires unless safe.

8. Fire Safety Information

- Allotment users to abide by fire safety rules and bonfire controls as listed in the Tenancy Agreement and extra Trustee requirements as a result of adverse conditions, eg. fire bans.
- Safe use of the gas burner ring in shop by nominated persons.

Bustardthorpe Allotments Association Charitable Incorporated Organisation (BAACIO)

Bishopthorpe Road, York, North Yorkshire, YO23 2QA

Registered Charity No: 1211930



9. Record of Significant Findings

The fire risk is considered low to medium and manageable provided the control measures and annual checks are implemented.

Reviewed by:
Jo Rogers, Site Secretary
Andrew Steele, Health & Safety Officer
13 February 2026