

St. Theresa Church, Kihei

Wedding Guidelines & Planner

Congratulations on your engagement and we are happy for your desire to be married in the Catholic Church. St. Theresa Church is honored to be the sacred place you have chosen for your marriage and we will do all that we can to make your wedding day a beautiful and prayerful celebration. May the Lord who brought you to this moment sustain you by his grace in your life together!

General Information

1. At least one party must be Catholic.
2. Weddings are celebrated in the *church building only*, Tuesday through Saturday, between 9 a.m. and 2 p.m. Weddings are not scheduled during the Sacred Paschal Triduum, on Holy Days or civic holidays based on the availability of the church and minister.

Visitor Weddings

Visitors should contact their parish priest to begin the formal preparation required by your home diocese. Once your preparation program is completed, your priest will send the marriage documents to your local diocese for review. After their review is completed, your home diocese will forward the documents to: **The Tribunal, Diocese of Honolulu, St. Stephen Diocesan Center, 6701 Pali Hwy, Kaneohe, HI 96744 (ATTN: Roxanne Torres)**. Following the approval of our Judicial Vicar, your documents will be forwarded to St. Theresa Church, Kihei. Your marriage will be recorded in our parish register and your files will remain as permanent records of St. Theresa Church, Kihei, HI.

After you have had the initial meeting with your priest, contact our Parish Office to reserve the date and time of your wedding. We can inform you of the church's availability at that time and will hold your requested date.

You can email Maka Falekaono at St. Theresa Church, mfalekaono@rcchawaii.org and please include the following information:

- a. The couple's names, religion, home addresses, telephone numbers, and email addresses.
- b. The date and time of the wedding.
- c. The complete names of your witnesses (Best Man, Maid/Matron of Honor). **Two witnesses are required.**
- d. The name, address, and phone number of your parish church.
- e. The name of the priest preparing you for marriage.
- f. The date of arrival on Maui and local contact information.

You will also need obtain your **State of Hawaii Marriage License** as soon as you arrive on Maui. You will need to show a form of picture identification at the time you apply for your license. The license is obtained at the State of Hawaii Department of Health. **Please bring the marriage license worksheet and your church offering with you to the rehearsal.**

Detailed information for Visitor Weddings may be found on our diocesan website:
https://www.catholichawaii.org/nihil_obstat

Preparation

Your marriage preparation should begin at least 6 months prior to your proposed wedding date. No date should be set until the initial interview with the priest. It is necessary for couples in the Diocese of Honolulu to complete the *Better Together Inventory and the Engaged Encounter* weekend retreat. These are diocesan requirements and helpful tools for a healthy marriage.

Offering

For non-registered parishioners and visitors, the suggested offering to St. Theresa Church is \$1,600.00. The suggested offering to the minister is \$150.00 and to the musician is \$150.00. The offerings can be made at the time of the rehearsal.

Marriage License

You will need to obtain a marriage license from the State of Hawaii Department of Health prior to the wedding. It is to be completed online. **Please bring the marriage license worksheet with your license number on it to the rehearsal.** We will add the Marriage Performer's license number online and a license will be generated by the Department of Health and mailed directly to you.

Rehearsal

We will be happy to schedule a rehearsal for you and your wedding party before your wedding day. The rehearsal usually lasts about an hour and it is led by our Music and Liturgy Director. This can be scheduled by contacting our Parish Office.

Flowers

You are welcome to add flower arrangements (except during Lent) provided they do not obstruct the view of the altar, ambo, or the presider's chair. Flower petals may only be thrown outside the church. Rice, birdseed, or confetti may not be thrown inside or outside the church.

Music

Only sacred songs and instrumental music appropriate for Catholic liturgy will be permitted in the church. All music must be approved and arranged with our parish Director of Liturgy and Music, Alex Nicholl, who will also provide accompaniment for the liturgy. You may contact her at anicholl@rcchawaii.org

Other musicians are welcome to accompany our parish musician provided they conform to the norms for Catholic worship and are approved by the parish Director of Liturgy and Music in advance.

Photography/Videography

We understand the desire to preserve your wedding on film and videotape. Professional photographers and videographers are welcome to take pictures during the liturgy provided that no flash photography is used, no one enters the sanctuary, and the movement of the participants is not impeded by the photographer/videographer. Videographers and photographers should check with the wedding ministry team or officiating priest/deacon prior to the start of the wedding.

Unity Candle/Sand Ceremony

The lighting of the “unity candle” and the “sand ceremony” are not part of the Roman Catholic marriage ritual. The primary symbols of a couples’ unity are the vows themselves, the rings, and the reception of the Eucharist. The ritual does allow for the exchange of arras, and the presentation of the veil and lazo. If other symbols and rituals are important to you, we suggest you make them part of the Table Prayer at the reception.

Church Furnishings

Decorations should not be taped, nailed, or tacked to the altar, ambo, pews, chairs, or walls and must be removed following the ceremony.

Food and Beverages

Because it is a sacred space, no food or beverages are allowed in the church. Consumption of alcohol or drugs by anyone in the wedding party prior to the liturgy will result in the wedding being cancelled.

Dressing & Parking Facilities

Unfortunately, we do not have changing rooms at the parish. We suggest the couple and attendants come to the church dressed for the ceremony. Restroom facilities are available. There is ample parking for guests.

Bringing Your Own Priest/Deacon

If you wish to have another priest/deacon who resides outside the State of Hawaii to preside at your marriage, it is necessary that he obtain a marriage performer license from the State of Hawaii. There are also additional requirements for a visiting priest from the Diocese of Honolulu. He should contact the diocese using the link below. Our office and the Diocese of Honolulu will need to receive copies of his license and paperwork several weeks before the wedding date. Please note the offering for the use of the church remains the same. Detailed information for clergy coming from outside the Diocese of Honolulu may be found on our diocesan website: https://www.catholichawaii.org/nihil_obstat

Blessings for a Wedding Anniversary

Blessings for a wedding anniversary are scheduled during a weekday Mass (Monday through Friday) or after a weekend Mass. They are not scheduled on Christmas Day, during Holy Week, or Easter Sunday. Because Catholic marriage is a sacrament, we require a copy of your Catholic marriage certificate when scheduling the blessing. The rite of blessing includes a renewal of commitment and a blessing of rings (optional).

How To Contact Us

Our Parish Office is open Monday through Friday, 8 a.m. – 4:30 p.m. (Hawaii Standard Time). We are located at 25 W Lipoa Street, Kihei, HI 96753
Phone: 808-879-4844
Email: Maka Falekaono, Receptionist, at mfalekaono@rcchawaii.org

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St. Theresa Church Wedding Planner

Bride _____	Groom _____
Best Man _____	Maid of Honor _____
Priest/Deacon _____	Musician _____
Church _____	Date/Time _____

Pre-Service Music

Music before the wedding may be vocal, instrumental, or a combination of the two. It can be classical or sacred music and must be appropriate for liturgy. Secular or pop music is not permitted.

Music Selection(s) _____

Introductory Rites

The processional music accompanies the entrance of the bridal party.

Processional Music/Hymn _____

Invocation

Greeting

Gloria (sung)

Collect (Opening Prayer) _____ by the Priest/Deacon

The Liturgy of the Word

Please list the Scripture citation from approved texts. They can be found in the Lectionary Vol. 4 or in Together For Life. The Responsorial Psalm and Acclamation should be sung.

First Reading _____ Reader _____

Responsorial Psalm _____

Second Reading _____ Reader _____

Gospel Acclamation

Gospel _____ by the Priest/Deacon

Homily _____ by the Priest/Deacon

Rite of Matrimony

Instruction on the Nature of the Sacrament

Consent (Vows)

Repeated after the Priest Celebrant

I, N. take you N., to be my wife/husband. I promise to be true to you in good times and in bad, in sickness and in health. I will love you and honor you all the days of my life.

OR

I, N. take you N., for my lawful wife/husband, to have and to hold, from this day forward, for better, for worse, for richer, for poorer, in sickness and in health, until death do us part.

Blessing & Exchange of Rings

Optional: Presentation of Arras (Coins)

Optional: Meditation Song _____

Universal Prayer

by the Priest/Deacon

[The marriage liturgy concludes with the Lord's Prayer, Nuptial Blessing, and Concluding Rites. Or if you are celebrating marriage within Holy Mass, the liturgy continues below.]

Liturgy of the Eucharist

Offertory Hymn: _____

Presentation of the Bread & Wine

Gift Bearers: 1) _____

2) _____

Preface & Great Thanksgiving

Sanctus

Mass Setting: _____

Eucharistic Prayer & Acclamations

Mass Setting: _____

Our Father

Optional: Presentation of the Veil and Cord

Nuptial Blessing

Sign of Peace

Lamb of God

Mass Setting: _____

Communion Procession & Hymn: _____

Prayer After Communion

Solemn Blessing

Recessional Music _____

Suggested Hymns: God Who Created Hearts To Love (Lasst Uns Erfreuen)
 Joyful, Joyful We Adore You (Hymn of Joy)
 Love Divine, All Loves Excelling
 For the Beauty of the Earth
 All Creatures of Our God and King
 All People That On Earth Do Dwell
 The God of All Grace
 Praise To The Lord
 God Is Love (Hawaiian melody)
 E Kolu Mea Nui (Hawaiian melody)
 Lives Brought Together (Schutte)
 Love One Another
 When Love Is Found (O Waly Waly)
 Where Love Is Found
 Where There is Love (Schutte)
 Wherever You Go (Norbert)
 How Beautiful (Twyla Paris)
 If You Love Me (Tate)
 Wedding Blessing (Rufino Zaragoza)
 To Believe in Love (Whitaker)
 Ubi Caritas (Rosania/Hurd)
 The Queen's Prayer (Hawaiian melody)
 One Love Released
 Draw Us In The Spirit's Tether
 In The Breaking of the Bread
 Taste and See
 One Bread, One Body
 I Am The Bread of Life