

**Planning Commission Meeting
212 School Street
West Burke, Vermont 05871
March 17, 2026 at 6:00 PM**

Members Present: Jim Sullivan; Secretary, Lynn Norris and Jenny McKenna.

Guest(s): Mike Harris, Zoning Administrator

Jim Sullivan – Called Meeting to order at 6:00 P.M.

Jim Sullivan – Asked for a motion to accept the February 2026 Minutes. Jenny McKenna made a motion to accept the minutes. Lynn Norris seconded the motion. All were in favor.

Jim Sullivan - Asked for a motion to accept the Planning Commission Special Meeting Minutes from February 4, 2026. Lynn Norris made a motion to accept the minutes. Jenny McKenna seconded the motion. All were in favor.

Jim Sullivan - Jim opened the discussion about officer positions for 2026. Given the fact that Zoe Gascon, whom was the Chair, has resigned. Someone has to take over the position as we move forward. It was decided that Jim Sullivan would give up the Secretary position and become the Chair. Jenny McKenna will now take over the Secretary position. Jim Sullivan asked for a motion to approve the changes. Lynn Norris made the motion. Jenny McKenna seconded the motion. All were in favor.

Jim Sullivan - Notified the Commission that a letter of interest was sent to the Select Board. Guy Herman has asked to join the Planning Commission. We will invite Guy to our next meeting in April. No Action Taken

Jim Sullivan - Notified the Commission that Alison Lowe from the NVDA has found some assistance with the Town Plan. After our last meeting it was decided that the Commission does need some guidance. Liam Abbate from the NVDA will be assisting the Commission finish the Town Plan. No Action Taken.

There was no new business.

At 6:36 PM Jenny made a motion to adjourn.
Lynn seconded the motion. All were in favor.

Respectfully submitted

Jim Sullivan
Planning Commission Secretary