

Town of Burke
212 School Street
West Burke VT 05871
Development Review Board Minutes
Community Building
November 12, 2025 6:00 P.M.

Members present: Buddy Machell, Chair, Scott Chappell, Nikki Peters, Frank Cuccia, Ed Guest, on zoom Zoning Administrator, Michael Harris, DRB Clerk, Linda Hackett-Corey.

Visitors: Matt Whitcomb, On Zoom Hallie Jenness, Jacob MacNeill

Buddy opened meeting at 6:00 P.M.

Oath was read, Buddy asked for any Disclosure of Conflicts and Ex-Parte communications.

Warning was read.

All meetings are recorded and will be on the website.

Permit # 2025-52- Hallie Jenness & Jacob MacNeill owners of 48 Burkeside Condo Unit 114 requesting a permit for short term rental. Letters to the condo association have been sent out. Division of fire safety paperwork is on file, which will be posted at the condo entry way. Lister card is in the file. There are no interested parties.

They have filled out the yearly short and long term paperwork.

The board has no other questions, Buddy asked for a motion to close, Ed motioned, Scott seconded, All in favor, Hearing closed. The Board will deliberate within 45 day. The applicant will be notified of the decision, by certified mail.

Permit # 2025-54 –Matthew Whitcomb, 789 Washburn Road, requesting a permit for short term rental at his home & cabin. The fire Safety paper has been completed for the home. This doesn't include the cabin that is on the property. When he rents the cabin the fire Safety paperwork will have to be completed and placed in the cabin. Lister card of the property is on file. Letters have been sent to the abutters. The Short Term ordinance paperwork which is required each year, was completed. The wastewater permit is not on file . A copy must be provided to the Town upon approval of this application. There were no Interested Parties.

The board has no other questions, Buddy asked for a motion to close, Nikki motioned, Scott seconded, All in favor, Hearing closed. The Board will deliberate within 45 days the applicant will be notified of the decision, by certified mail.

Public Comment: There was no public comments.

Other Business: Minutes from September 10, 2025 were reviewed and Buddy asked for a motion to approve, Scott motioned/Ed seconded. Minutes for September 10, 2025 are approved.

Vote for a new chair and vice chair was on the agenda. This is tabled until next month . We will wait to see if get anyone interested in being a member of the DRB Board. We advertised for a new member. It was on the website and put ad in the newspaper. There was no interest. Buddy will try to find to find someone while working at the store.

No other business, Buddy asked for a motion to adjourn, Frank motioned, Scott seconded, all in favor, meeting adjourned.

Respectfully submitted, Linda Hackett-Corey -----DRB Clerk