

West Burke Village Wastewater Committee

Meeting minutes

January 19, 2026

Online via Zoom and in person at the Burke Community Center

On January 13, 2026, at 5:00pm, a meeting was held in person at the Burke Community Center and via Zoom video conference to discuss the West Burke Wastewater Project. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Mike Harris	Town of Burke
Kevin Mack	W. Burke Village WW Committee
Dan Flanagan	W. Burke Village WW Committee
Todd Vendituoli	W. Burke Village WW Committee
Tom Manges	W. Burke Village WW Committee
Cathie Wheeler	W. Burke Village WW Committee
Andrea Day	Dufresne Group

Andrea Day has prepared the following summary of notes taken at the meeting. Please notify her if you have any corrections or additions to these minutes within 7 days.

I. General

- a. The minutes from the September 9, 2025, meeting were approved.

II. Water & Wastewater Study

- a. East Burke update

- Waiting on DEC comments

- b. West Burke

- Easements

- Post office/Henderson easement – there was no update, but Mike may see something this week.

- 104 VT-5A – easement pending – follow up with Patti and Clarke

- Town Road ROW – AJD to follow up with Clarke

- Wastewater ordinance – AJD to follow up with Clarke. Mike planning to include in April selectboard meeting.
- Construction easements – locations being identified and will be coordinated with Clarke.
- Schedule
 - 90% Submittal expected by January 23, 2026
 - Spring bidding
 - a. Dufresne Group's services were renewed during bidding.
 - Construction to be complete by late 2027
 - a. Dufresne Group's services were renewed during construction.
- Permitting
 - Environmental Review complete
 - VTrans 1111 permit to be submitted with 90% Plans
 - Wetlands permit to be submitted with 90% Plans
- User Rates
 - Andrea will send a quote for single-family user rates to Mike.
 - It was suggested that rates increase annually.
- Next Steps
 - Finalize last two easements
 - Construction easements
 - Wetlands Permitting
 - VTrans permit
 - Town adopt Sewer Ordinance – tentative date for April

III. Next meeting

- a. March 10, 2026, at 5pm