

Special Select Board Meeting – September 3, 2025, at 8:00 AM.

Location: 212 School Street, West Burke, Vermont 05871
Recorded on Zoom.

Attendees: Joe Allard, Mark Daigle, Jerry Booth, Jim Sullivan Geoff Boone

Guests: Geoff Boone – Resident/Clerk of the Works (Town Garage)

Agenda Items: Open Special Select Board Meeting
Announce Any Additions to the Agenda
Brook Road Bridge Repair Project
Town Garage Update
Guardrails on Calendar Brook Road Bank Stabilization Project
Burke Hollow Road Culvert Permit Update
Road Crew Position Update
New Business/Old Business
Visitors/Public Comments on above Agenda items only
Executive Session – Personnel Matters
Budget Matters
Adjourn

The meeting was called to order at 8:01 AM by Mark Daigle.

There were no additions to the Agenda.

Jim Sullivan gave an update on the Brook Road Bridge Repair Project. Preliminary work will begin this month. The October 1st ANR deadline will stop all work on the project until Spring 2026. - No Action Taken

Mike Harris was not in attendance so Jim Sullivan gave a brief update that everything is moving along. Geoff Boone added that the repair bay (pit) was currently being excavated. - No Action Taken

Jim Sullivan asked for the Select Boards thoughts on the area on Calendar Brook Road where bank work was done. There is 200 feet of open area. Jim suggested reflectors could be an option. The Select Board will take under advisement. - No Action Taken

Jim Sullivan reported that there were four applications submitted for the Road Crew position. The Select Board was given copies of the applications for their review. - No Action Taken

There was no New Business

At 8:20 AM Jerry Booth made a motion to go into Executive Session for budget matters. Joe Allard seconded the motion. All were in favor.

At 9:00 AM Joe Allard made a motion to come out of Executive Session. Jerry Booth seconded the motion. All were in favor.

At 9:01 AM Jerry Booth made a motion to come back into regular meeting. Joe Allard seconded the motion. All were in favor.

Mark Daigle announced that there will be no action taken as a result of the Executive Session.
There were no Public Comments.

At 9:01 AM Joe Allard made a motion to Adjourn. Jerry Booth seconded the motion. All were in favor.

Respectfully submitted,
James A. Sullivan, Jr.
Town Administrator