

Special Select Board Meeting – August 26, 2026, at 8:00 AM.

Location: 212 School Street, West Burke, Vermont 05871
Recorded on Zoom.

Attendees: Mark Daigle, Joe Allard, Jerry Booth, Jim Sullivan, David Kaufman, Cathi Feeley; Town Treasurer, & Mike Harris;
Zoning Administrator

Guests: None

Agenda Items: Open Special Select Board Meeting
Announce Any Additions to the Agenda
Set the 2026 Tax Rate
Discuss the Bids on Cold Storage Area
Discuss the Establishment of Town Right of Way at West Burke Village/Wastewater System
Discuss the Culvert Replacement on the Mountain Road
New/Old Business
Visitor/Public Comments on above Agenda items only
Executive Session – If Needed
Budget Matters
Adjourn

The meeting was called to order at 8:01 AM by Mark Daigle.

Mark announced two additions to the agenda to be discussed at the end of the meeting. The additions were to discuss the open road crew position and future paving projects. As well as, set a date for the Open House in the new Town Garage.

Mark then made an announcement that the meeting was being recorded.

Town Treasurer, Cathi Feeley opened the discussion on the municipal tax rate. She recommended a rate of .7472. Joe Allard made a motion to set the municipal tax rate at .7472. Jerry seconded the motion. All were in favor.

Mike Harris then opened the discussion on the bids for the cold storage area. Nathan Griffin made a bid for the Insulation portion of the project at \$8,760.00. Ski Door Inc. made a bid for the garage doors and all the equipment at \$13,040.00. Rainey Builders made a bid for the framing of the doors and walls at \$11,440.00. Jerry made a motion to accept the bids. Joe Allard seconded the motion. All were in favor.

Mike Harris then opened the discussion on the establishment of the Town right of way ("ROW") at West Burke Village/Wastewater System. Clark Atwell had prepared a document for the Select Boards review. A hearing will take place on October 5th. After reviewing the document Jerry Booth made a motion to move forward and sign the document. Joe Allard seconded the motion. All were in favor.

Jim Sullivan then opened the discussion on the culvert replacement on the Mountain Road. It is the private portion of the road but the Town has always maintained that portion. The culvert needs to be upgraded and since the Road Crew is very busy, Jim will get a quote from Travis Courser.

David Kaufman then opened the discussion on the open Road Crew position. He suggested a sign on RT. 5 in front of the new town garage. Hopefully that could help. Jim will check prices for the sign.

Jim Sullivan then asked for a date to have the Open House for the new Town Garage. It was decided that October 3rd from 10:00AM until 1:00 PM will be the time.

David then started the discussion on paving the end of Hayden Crossing and Burke Green Rd. Pike Quoted \$6,419.20 for Hayden Crossing and \$53,401.60 for Burke Green Road. Jerry made a motion to move forward with the projects. Joe Allard seconded the motion. All were in favor.

There were no Visitors or Public Comments.

Jerry Booth made a motion to adjourn. Joe Allard seconded the motion. All were in favor.

Respectfully submitted,
James A. Sullivan, Jr.
Town Administrator