

# West Burke Village Wastewater Committee

Meeting minutes

May 15, 2026

## **Online via Zoom and in person at the Burke Community Center**

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On May 12, 2026, at 5:00pm, a meeting was held in person at the Burke Community Center and via Zoom video conference to discuss the West Burke Wastewater Project. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Mike Harris	Town of Burke
Kevin Mack	W. Burke Village WW Committee
Todd Vendituoli	W. Burke Village WW Committee
Andrea Day	Dufresne Group

Andrea Day has prepared the following summary of notes taken at the meeting. Please notify her if you have any corrections or additions to these minutes within 7 days.

### **I. General**

- a. The March 10, 2026, meeting minutes were approved.

### **II. Water & Wastewater Study**

#### a. West Burke

- Easements
  - Post office/Henderson easement - revised easement being sent for signatures
  - 104 VT-5A – easement pending – revised easement being sent for signatures
  - Construction easements – Sent for signatures
  - Andrea will follow up with Clarke
- Schedule
  - Disposal field construction first (Summer 2026)
  - Sewer main installation (2026-2027)

- Individual tank installation and connections (2027)
- Complete by August 2027
- Permitting
  - VTrans 1111 permit - VTrans has reviewed plans, comments resolved, permit prepared for submittal
  - Wetlands permit – General permit application drafted – to be submitted after site visit next week
  - WW Permit submitted May 6
- Steps prior to bidding
  - Get signed easements back – 2 for septic connection, 6 for main
  - Town adopt road ROW – Andrea will follow up with Clarke
  - Construction easements
  - Wetlands Permitting – Mike will try to attend 5/19 – 8am Stone will be on site, 9am Laura from State of Wetland division will be on site
  - VTrans permit
  - Wastewater permit
  - Town adopt Sewer Ordinance at June Selectboard Hearing
    - a. Rate sheet needs to be finalized
    - b. Project area map to be included in the Appendix
- Town Garage
  - June completion for exterior building – Town crew to work on set up then be in by late summer (Sept – Oct) to be ready for winter

### **III. Next meeting**

- a. July 14, 2026 at 5pm