

**Minutes: Joint Meeting of Burke Conservation Commission & Town Forest Subcommittee
November 11, 2025 6pm Burke Community Building**

In Attendance: Hank Butler, Brandon Mapes, Bob Gondar, Diane Wells, Cathie Wheeler, Chris Manges, Cliff Pierce, and Elise Lawson (via Zoom). Absent: Don Hale, Lindley van der Linde
Guest: Matt Langlais

Approve Minutes: Forest Subcommittee: Cliff motioned to approve, Bob second. Approved..
Conservation Commission: Cathie motioned to approve, Hank second. Approved.

Treasurer's Report: Up to date summary of accounts and balances provided by Hank (via Town Treasurer, Cathi Feeley). Funds available for end of year supply purchase(s). Question of October invoice and relationship to road work at Willey Woods. Will wait for clarification from town road foreman, Dave Kaufman.

2026 Budget: Discussion of town forest projects and maintenance planned for 2026. Cliff proposed a 2026 BCC budget of \$17,800 based on gathered cost estimates. Potential to receive grant funds towards bridge and trail building expenses. Cliff motioned to approve the proposed 2026 budget. Hank second. Approved.

Town Forest Trail Signs and Map: Map for Willey Woods kiosk in draft phase thanks to Curt Busto. Diane will give Curt a summary of committee member comments re: map details and look into optimal size, where to print, and cost.

Signs needed for VAST trail – who makes or who provides? Hank will pursue his VAST contact for clarification..

Willey Woods Fence: Discussion of a fence to delineate the parking area and deter motorized vehicles from driving beyond it. All agreed a simple, rustic design is best. Bob provided a local estimate for a 4x4 post. Based on the estimate and the general design agreed upon, Hank made a motion for Bob to spend up to \$400 to acquire the materials necessary to construct. Cliff second. Approved. Materials will be stored under cover until spring.

Meeting Adjourned: 7:20 pm Bob motioned to close meeting. Cliff second. Approved

Respectfully submitted, Diane Wells