

Town of Burke  
212 School Street  
West Burke VT 05871  
Development Review Board Minutes  
Community Building  
December 10, 2025 6:00 P.M.

Members present: Buddy Machell, Chair, Scott Chappell, Nikki Peters, Ed Guest, Zoning Administrator, Michael Harris, DRB Clerk, Linda Hackett-Corey.

Visitors: None

Buddy opened meeting at 6:00 P.M.

Oath was read, Buddy asked for any Disclosure of Conflicts and Ex-Parte communications.

Warning was read.

All meetings are recorded.

**Permit # 2025-57**-Amy & Thomas McClellan, called on the phone. They are requesting a Conditional Permit Short & Long term rentals 1059 Marshall Newland Road. They have a guest house on the property that will be rented. It has a shared well with the main house and separate septic. Letters to abutters were written. The Division of fire safety paperwork is on file, which will be posted at entry way. Lister card is in the file. There are no interested parties. They have filled out the yearly short and long term paperwork.

The board has no other questions, Buddy asked for a motion to close, Ed motioned, Scott seconded, All in favor, Hearing closed. The Board will deliberate within 45 day. The applicant will be notified of the decision, by certified mail.

**Permit # 2025-54** -Matthew Whitcomb, 789 Washburn Road, came before the board last month. The board had a question on the wastewater at this property. Mike researched it and found this was done in the 80's by Act 250, for the home only. He has a primitive cabin on the property that in the future he would like to rent with a compostable toilet. He will need to come back to the board for approval for the rental of this. This was noted in the finding of facts.

**Other Business:** Minutes from November 12, 2025 were reviewed and Buddy asked for a motion to approve, Scott motioned/Ed seconded. Minutes for November 12, 2025 are approved.

Vote for a new chair and vice chair was on the agenda. The Board Voted to have Buddy Machell remain as the Chair and Eleanor Kenworth motion was made and seconded.

No other business, Buddy asked for a motion to adjourn, Nikki motioned, Eleanor seconded, All in favor, meeting adjourned.

Respectfully submitted, Linda Hackett-Corey -----DRB Clerk