## SERVICES WE OFFER



## **PROPERTY MANAGER**

Acts on behalf of the owner to preserve the value of the property while generating income.

- Convenient tenant portal for submitting rental applications, paying rent, submitting maintenance requests, signing lease agreements, etc.
- Thorough background and credit checks on all applicants in order to find the best tenant for your property. \*\*General information but not full reports will be shared with owners.
- Modern-day software streamlining all financial transactions, so money gets to owner and vendors quickly.
- Property assessment to determine the rent value of your home.
- Property inspection and recommendations to make sure your home is rentready.
- On going inspections of your property while occupied to confirm that it is being cared for properly.
- Coordinate necessary maintenance and repairs.
- Market home through numerous channels when new tenant is needed.
- Coordinate preparation of home in between tenants.
- Owner portal with ability to run financial reports so you'll always be up to date.
- Coordinate tenants' access to community amenities.
- Handling of late fee billing; eviction process if and when necessary.
- Move-in/out photography, video to market property for quick rental.
- As part of annual lease renewal: re-analyzation of rental fees, property inspection and renewal paperwork.

