

# MOVE OUT CHECKLIST



FRONT  
PORCH  
RENTALS

& PROPERTY MANAGEMENT

**This list is for reference only. It is not all inclusive and does not guarantee you will not be charged for cleaning.**

## ALL ROOMS

- Clean floors and have carpet professionally cleaned if needed.
- Remove all trash and personal property from the entire home, inside and out.
- Dust/wipe down all surfaces.
- Replace any missing or burnt-out lightbulbs.
- Wipe down all light fixtures.
- Wipe down blinds.
- Clean baseboards.
- Remove nails, screws and hooks from walls.
- Clean ceilings fans.

## KITCHEN

- Clean out refrigerator/freezer drawers, surfaces and exterior.
- Clean interior and exterior of oven/stove.
- Clean interior and exterior of microwave.
- Clean interior and exterior of dishwasher.
- Clean counters.
- Empty and wipe down cabinets and drawers.

## BATHROOMS

- Clean interior and exterior of toilet.
- Clean shower and/or tub.
- Clean sinks.
- Clean countertops.
- Clean mirrors.

## **EXTERIOR**

- Sweep porch/patio if applicable.
- Mow grass and remove weeds, unless you are not responsible for maintaining yard.
- Clean out sheds, out buildings, garage and crawl space if applicable.

## **OTHER**

- Take trash and recycling to street.
- Make any necessary repairs to bring the home back to its original move-in condition.
- Consult with your property manager regarding if you are required to paint rooms back to original color.
- Make sure smoke detectors and carbon monoxide detectors are working. Replace batteries if needed.
- Date and install new air filters.
- Leave utilities on until the end of your lease, not when you move out.
- Contact your property manager to coordinate returning all keys and garage door openers. Any missing keys or garage door openers will incur a charge.
- Please do not leave any personal items or trash behind. If we must remove items left in or around the property, this will incur a charge.
- Refer to the signed Maintenance Addendum as reference when preparing to vacate the property.

**Please contact your property manager with any questions. Thank you!**