

CPHR Alberta Diploma Scholarship Application Requirements

If not all documents are submitted, the application is incomplete and will not be considered.

1. Applicants must be a CPHR Alberta Student Member.
2. Official statement of grades showing academic standing of 3.5 GPA or higher based on cumulative studies.
 - Please upload a working transcript, unofficial transcript, etc.
3. A personal statement letter and must include:
 - Educational journey and goals.
 - Career goals and how the applicant's education will assist them in achieving their goals.
 - Demonstrate passion and commitment to the Human Resources profession and to the program of study.
 - Community involvement and extra-curricular activities.
 - Demonstrate the student's Expected Family Contribution (EFC)/financial need - the lower the EFC, the higher need. This is followed by an explanation of financial struggles and how the award will assist the student.
 - The letter should highlight the applicant's strengths that make them the ideal candidate for the award.
4. Proof of full-time status
 - Please upload a timetable showing your full name and post-secondary institution.
5. A current resume that highlights:
 - Academic,
 - Career,
 - Community involvement and extra-curricular activities, and/or
 - Personal achievements
6. A nomination letter to support the applicant who has demonstrated involvement in volunteer activities
 - The supporting letter confirms community and/or association involvement and may include duties and responsibilities of the volunteer role.
7. An answer to the article question (no more than 1,300 words)
 - The purpose of this is to show the applicant's creative, strategic, and critical thinking skills.

Article Question - Describe a workplace or organizational challenge that you think Human Resources can help address. How would you approach that issue as a future HR professional?

8. The recipient of the Award will receive recognition in the CPHR Alberta magazine