NORTON FUEL ASSISTANCE

Nelson Senior & Community Center

Norton Council on Aging / Norton Human Services

November 1 - April 30

by appointment only

508-285-0235

120 Mansfield Ave

Norton, MA

LIHEAP

Low-Income Home Energy Assistance Program

CHECKLIST OF REQUIRED DOCUMENTS

IDENTIFICATION(S) need all 4 as identification

- ☐ Picture ID of Applicant
- ☐ Address Verification (bill, lease, or license)
- ☐ Social Security Cards for all household members
- ☐ Birth Certificates of all children under 18

INCOME VERIFICATIONS for all household members 18 & older

- ☐ 4 most recent weeks' paystubs (or employer letter + 1 paystub)
  If self-employed, bring tax return, income statement, or quarterly profit & loss statement
- ☐ Benefit award letters for unearned income (social security, SSI, TANF, EAEDC, Veterans Benefits, workmen's comp)
- ☐ Retirement/Pension and Annuities - *Gross Pension statement, check stub, letter, or 1099*
- ☐ Child Support/Alimony- *DOR history, check, court order, or signed statement from absent parent*
- ☐ Odd Jobs- *Complete form and provide bank statements*

LATEST BILLS

- ☐ Electric, Heat (oil, gas, propane)

HOUSING

- ☐ RENTER: Rent Receipt, Land/Condo Fee statement
  Name & address of landlord if heat is included in rent
  Copy of Lease if subsidized housing
- ☐ HOME OWNER: Mortgage, Real Estate Tax & House Insurance statements

ADDITIONAL INFORMATION

- ☐ Children over 18? Proof of full-time student status AND Applicant's tax return *to exempt child's income*
- ☐ Name and address of any person(s) assisting with financial support
- ☐ Verification of address change if prior household member no longer included
- ☐ If income is withing $200 of housing expenses, bring any overdue bills, bank statements showing withdrawals, charge card debt, etc. *(example: rent is $1000, income is $1200)*

Self Help Inc

Programs & Resources to Help Families & Individuals Thrive