

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, June 16, 2026
Kossmann Room
7:00 PM**

President Cindy Wellwood called the June 16, 2026 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance included: Marsha Baker, Ingrid Becton, Jane Chornij, Taylor Holop, Susan Sadowski, and Bill Shanklin.

Trustees Carol Jacobsen and Bill Ryan were absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

There were no visitors in attendance.

There was no correspondence.

The first order of business was the approval of the Minutes of the May 19, 2026 Regular Board of Trustees Meeting. Trustee Baker moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the May 19, 2026 Regular Board of Trustees Meeting be approved as presented.

Trustee Sadowski seconded the motion. The motion carried.

The next order of business was the approval of the June 16, 2026 Accounts Payable. Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That the June 16, 2026 Accounts Payable be approved as presented.

Trustee Baker seconded the motion. Director Harper answered several questions about the invoices. The motion carried.

Director Harper reviewed the financial reports and stated that a property tax payment of \$653,283 and a replacement tax payment of \$70,322 were received. Interest earned was \$6,449. Director Harper then answered several questions from the Board.

Ms. Harper reviewed the expenditure report. She noted the payment for Group Health under Employee Benefits was \$47,762.

In the Director's Report, Ms. Harper reminded the Board of Trustees about the Patio Party on Saturday, June 20 from 1-3 pm. She also noted that the parking lot was blacktopped and striped on Memorial Day. This is done every other year to maintain the lot, and it's scheduled on a day the Library is closed to the public.

Director Harper stated that the seed library is officially closed for the season. EPL gave out approximately 7,700 seed packets. Patrons donated about 1,200 packets, and the other seeds were purchased by the Library.

She also talked about the 2025 City of Elmhurst Citizen Survey and reported that the Library received a 98% approval rating. The survey was conducted at the end of 2025 and the results were published in May.

In the President's Report, Ms. Wellwood noted that Trustee Bill Shanklin was the Grand Marshal at the Memorial Day Parade.

The first order of New Business was the approval of the Bids for the HVAC System. Director Harper discussed bids and the letter of recommendation from the consultant Jeffrey Chamberlin of 20/10 Engineering Group. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Board of Trustees approves the bid from Oakbrook Mechanical for \$987,000 for the HVAC System.

Trustee Becton seconded the motion. The motion carried.

The next item of New Business was the Draft of the 2027 Budget. Ms. Harper reviewed each line of the budget for 2027. She also reviewed the fund balances. This discussion will continue at the July meeting.

The next item of New Business was the approval to close the Library for Staff Institute Day. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

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That the Library will be closed to the public for a staff institute training day on Friday, August 7, 2026.

Trustee Chornij seconded the motion. The motion carried

The next order of New Business was the Director Review Materials. President Wellwood asked Trustees to return the completed review forms to her.

There being no Other Business, the meeting was adjourned at 8:22 p.m.