ELMHURST
PUBLIC LIBRARY

COMMUNITY INFORMATION – DISTRIBUTION AND POSTING

As a community service, Elmhurst Public Library provides a locked bulletin board and a pamphlet rack for the display or distribution of information of interest to Elmhurst residents.

Persons wishing to display/distribute information must submit this material either in person or via email to the administrative office. Appropriate material will be placed on the bulletin board or in the display racks, space permitting. Any material appearing in the display racks without prior approval will be removed immediately.

All items on display are considered temporary, and Library staff will decide how long material remains on display. Library staff will not be responsible for loss or damage of material on display, and material will be discarded when removed. Due to limited space, large items may be reduced. Preference will be given to organizations within Elmhurst.

Posting or distribution of any such material in the Library does not indicate Library endorsement of the ideas, viewpoints, issues, or events promoted by that material.

Bulletin Board/Pamphlet Rack Content Guidelines

The Library will display posters and flyers promoting events and activities of local cultural, service non-profit, or government organizations. The Library also will distribute or display education or information materials which are of general interest to a substantial number of people in Elmhurst. Material that advocates or promotes a partisan or sectarian position on any issue may not be displayed or distributed at the Library. No personal notices or advertisements will be accepted for display or distribution.

Newspaper Display Guideline

A small number of non-partisan, non-sectarian newspapers which are of general interest to Elmhurst residents also may be distributed, free of charge, at the Library.

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