

**Applicants for Tradesman Place (TP)**

- ☐ Must be a minimum of 16 years of age.
- ☐ Must complete a survey. Go to Tradesman Place.com
  - Click on Student Tab
  - Take survey located under “empower your future”
- ☐ Must submit a resume with this application
- ☐ Must be able to drive to the Tradesman site location and job sites at the request of the associated business.
- ☐ The student must be willing to participate in an interview if requested by Tradesman Place
- ☐ Students must be recommended by the On-the- job training coordinator or school guidance counselor from school site.
- ☐ The application must have the following signatures:
  - Student Signature
  - OJT coordinator OR guidance counselor from school site
  - Parent signature

**Student Information**

Name:

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Address:

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Personal Email:

Phone/Cell Number:

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High School:

☐ Lemon Bay High School☐ Charlotte High School☐ Port Charlotte High School☐ North Port High School☐ Other: \_\_\_\_\_

Current or Previous Employment Information (List the most recent first)

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Manager: \_\_\_\_\_

Dates of employment: \_\_\_\_\_

Responsibilities:

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**Below section for:****School site On-the-job training coordinator OR Guidance Counselor**

Name of on-site coordinator completing this section: \_\_\_\_\_

Hours per week available to work (of hours either AM or PM)

1 period = 6 hours/week

2 periods = 12 hours/week

3 periods = 18 hours/week

4 periods = 24 hours/week

Hours over 24 must be agree upon between Tradesman Place and School site coordinator

Current GPA \_\_\_\_\_

# of Absences previous semester \_\_\_\_\_

Has the student taken the DCT Course OR Currently Enrolled? \_\_\_\_\_

If accepted into Tradesman Place, students will be notified via email listed within the personal information section of this application. A copy of that email will also be sent to the school site representative. The email will outline the start date for which the student will report to Tradesman Place.

Before being placed with a business, the student must agree to the following:

- Participate in a 10-hour employability/orientation course which will include a thorough understanding of all Tradesman Place handbook policies and procedures. This will take place during assigned hours at Tradesman Place
- Participate in a 30-hour on-line OSHA on-line training course.
- Complete all the information required by payroll.
- Sign and commit to the policies and procedures in the Policies and Procedures Handbook.
- Students(s) will participate in a field trip reviewing all business opportunities.
- Students may be requested to interview with business.
- Students will be placed with a business on an established start date.

As a high school student participating in Tradesman Place, I have read the above information. With my signature, I agree to pursue and begin training that could advance me into employment after high school and/or provide me with experiential learning opportunities.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

School Site Coordinators Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Tradesman Place \_\_\_\_\_ Date \_\_\_\_\_