

EMPLOYER: \_\_\_\_\_

**FRINGE BENEFITS TAX**  
**MOTOR VEHICLE INFORMATION SHEET - OPERATING COST METHOD**  
**1 APRIL 20XX TO 31 MARCH 20XX**

**ADMINISTRATIVE DETAILS**

MOTOR VEHICLE:		
USUAL DRIVER:	Please advise any change to usual driver	
REGISTRATION NO:		
DATE OF PURCHASE:	/ /	PURCHASE PRICE (Incl. of GST): \$

IS THIS MOTOR VEHICLE LEASED OR BOUGHT UNDER HIRE PURCHASE? (Please circle) NO / LEASED / HP

**MOTOR VEHICLE EXPENSES**

CLOSING ODOMETER READING AS AT 31 MARCH 20XX		KM	
Please detail below the break-up of motor vehicle expenses for the FBT year			
A REGISTRATION:	GST EXCLUSIVE	GST	GST INCLUSIVE
\$	\$	\$	\$
B INSURANCE & CTP GREEN SLIP:	\$	\$	\$
C SERVICE & REPAIRS:	\$	\$	\$
D PETROL & OIL:	\$	\$	\$
E LEASING COSTS:	\$	\$	\$
F OTHER:	\$	\$	\$

**MOTOR VEHICLE REPLACEMENT DETAILS**

REPLACED (Please circle): YES / NO

If replaced, please complete a separate motor vehicle information sheet and fill in the below disposal details.

DATE OF DISPOSAL:      /      /      CONSIDERATION REC'D (Incl. of GST): \$

**EMPLOYEE CONTRIBUTIONS**

Were any employee contributions made during the FBT year? (Please circle) YES / NO

EMPLOYEE CONTRIBUTION: \$      DATE OF CONTRIBUTION: / /

**LOG BOOK INFORMATION**

PERCENTAGE OF BUSINESS USE:      %      LOG BOOK PERIOD:      / / - / /

INITIAL FBT YEAR LOGBOOK USED:      / / - / /      NEW LOGBOOK REQUIRED NEXT FBT YEAR (Please circle): YES / NO

**DECLARATION**

The above details have been extracted from motor vehicle records maintained on behalf of the company.

I hereby declare the particulars shown above are true and correct in every detail

SIGNED : \_\_\_\_\_ DATE : \_\_\_\_\_ / /  
 Employer / Public Officer