FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1

MINUTES OF REGULAR MEETING

NOVEMBER 20, 2025

THE FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1 COMMISSIONERS CONDUCTED A REGULAR MEETING ON NOVEMBER 20, 2025 AT 7:00 P.M. AT THE PEARSALL VOLUNTEER FIRE DEPARTMENT LOCATED AT 320 S OAK ST, PEARSALL, TEXAS 78061.

Call the Frio County Emergency Service District No. 1 ("ESD") Board Meeting to Order; Secretary will call roll; Quorum is established, Invocation and Pledge of Allegiance. Chico Hines called the meeting to order at 7:01 pm. Chico Hines, Royce Starnes and JD Earls were present. Bob Grubb was absent. A quorum was established. Chico Hines gave the invocation and led the pledge of allegiance. Linda Parsons joined the meeting at 7:03 pm.

1) **Citizens to be heard**. No citizens requested to be heard.

2) **Approval of minutes.** JD Earls made a motion to approve the minutes of the October 16 meeting. Royce Starnes seconded the motion, with all in favor, the motion passed.

3) **Approval to pay bills and treasurer's report.** Royce Starnes gave the treasurer's report and made a motion to pay the bills presented and accept the treasurer's report. Linda Parsons seconded the motion, with all in favor, the motion passed.

4) The next meeting is scheduled for December 4, 2025 at Pearsall VFD.

5) **Discussion, consideration, possible action and any issues relating to the report from Texas ESD Consulting**. No action was taken.

6) **Discussion, consideration, possible action regarding presentation of records management system.** Jay Gruen gave an update; no action was taken.

7) **Discussion, consideration, possible action regarding service provider agreements for the next fiscal year.** Item was discussed in Executive Session.

8) **Discussion, consideration regarding update from Moore VFD on progress of current audit**. Item was discussed in Executive Session.

9) **Discussion, consideration, possible action regarding a request by Moore VFD to approve donation of expired PPE**. Linda Parsons made a motion to allow Moore VFD to donate the listed items and furnish acknowledgement of receipt of the items. Royce Starnes seconded the motion, with all in favor, the motion passed.

10) **Discussion regarding a request by Moore VFD to fund a training event.** Chief Hitchcock requested ESD funding for nine Moore VFD firefighters to participate in a TCFP class with the ESD funding to be reimbursed after course completion with grant funds. He will provide an invoice for the class at the December meeting.

11) **Discussion, consideration, possible action regarding Mr. Earls request to purchase radios**. Royce Starnes made a motion to table this item until a future date. Linda Parsons seconded the motion, with all in favor, the motion passed.

12) **Discussion, consideration, possible action regarding the next 2024 VFD audit**. Linda Parsons made a motion to audit Bigfoot VFD next. Royce Starnes seconded the motion, with all in favor, the motion passed.

Executive Session: The Board may convene into Executive Session Authorized by Chapters 551.071, 551.074 and 551.072 of the Texas Government Code, as it pertains to legal matters, personnel issues and real estate.

13) **The Board will reconvene in open session and take any action necessary resulting from Executive Session**. The Board entered Executive Session at 7:51 pm under Chapter 551.071 and reconvened in open session at 8:45 pm.
   Agenda Item 7) The Board directed the attorney to incorporate the requirements for each volunteer fire department to be a 501(c)3 and implement QuickBooks for financial recordkeeping, with the ESD to reimburse these expenses.
   Agenda Item 8) Royce Starnes made a motion to request an updated list of missing audit items to be sent to Moore VFD and Denise Woody with Moore VFD to furnish an audit update at a special meeting on December 4, 2025 at 7pm at Pearsall VFD. Linda Parsons seconded the motion. The motion passed with Chico Hines, Royce Starnes and Linda Parsons voting in favor. JD Earls abstained. Royce Starnes made a motion to request the attorney and Denise Woody to follow up on item discussed in Executive Session in regards to research. Linda Parsons seconded the motion. The motion passed with Chico Hines, Royce Starnes and Linda Parsons voting in favor. JD Earls abstained.

14) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
   Dilley VFD
   Monthly budget report
   Monthly activity report
   Funds requested   No representative was present, no reports were received, no funds were requested.

15) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
   Bigfoot VFD
   Monthly budget report
   Monthly activity report
   Funds requested   Linda Parsons made a motion to reimburse $8,106.53 in expenses. Royce Starnes seconded the motion, with all in favor, the motion passed.

16) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
   Moore VFD
   Monthly budget report
   Monthly activity report
   Funds requested   Linda Parsons made a motion to reimburse $12,022.69 in expenses. Royce Starnes seconded the motion. The motion passed with Chico Hines, Royce Starnes and Linda Parsons voting in favor. JD Earls abstained.

17) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
   Pearsall VFD
   Monthly budget report
   Monthly activity report
   Funds requested   Royce Starnes made a motion to reimburse $12,394.37 in expenses. JD Earls seconded the motion, with all in favor, the motion passed.

18) **Adjourn.** Royce Starnes made a motion to adjourn at 8:59 pm. Linda Parsons seconded the motion, with all in favor, the motion passed.

ATTEST:

_____   _____   _____
Signature   Name/Title   Date

_____   _____   _____
Signature   Name/Title   Date