

FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1

NOTICE OF REGULAR MEETING

OCTOBER 16, 2025

THE FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1 COMMISSIONERS CONDUCTED A REGULAR MEETING ON OCTOBER 16, 2025 AT 7:00 P.M. AT THE MOORE VOLUNTEER FIRE DEPARTMENT LOCATED AT 311 W FM 462, MOORE, TX 78057.

MEETING MINUTES

**Call the Frio County Emergency Service District No. 1 ("ESD") Board Meeting to Order; Secretary will call roll; Quorum is established, Invocation and Pledge of Allegiance.** Chico Hines called the meeting to order at 7:00 pm. Chico Hines, Linda Parsons, Royce Starnes, Bob Grubb and J D Earls were present. A quorum was established. Bob Grubb gave the invocation and led the pledge of allegiance.

- 1) **Citizens to be heard.** (3 minute time limit) There were no citizens present that requested to speak.
- 2) **Approval of minutes.** J D Earls made a motion to approve the minutes of the September 18 meeting. Royce Starnes seconded the motion, with all in favor, the motion passed.
- 3) **Approval to pay bills and treasurer's report.** Royce Starnes gave the treasurer's report. J D Earls made a motion to accept the treasurer's report and pay all bills as presented. Royce Starnes seconded the motion, with all in favor, the motion passed.
- 4) The next meeting is scheduled for November 20, 2025 at Pearsall VFD.
- 5) **Discussion, consideration, possible action and any issues relating to the report from Texas ESD Consulting.** Mr. Brown gave an update on progress of the report. No action was taken.
- 6) **Discussion, consideration, possible action regarding presentation of records management system.** Mr. Gruen gave an update on progress of setting up First Due. No action was taken.
- 7) **Discussion, consideration, possible action regarding service provider agreements for the next fiscal year.** No action was taken.
- 8) **Discussion, consideration, possible action regarding meeting agenda protocols.** There was discussion of procedures to request items to be placed on future meeting agendas. Items should be suggested in writing, email or text for inclusion. The ESD president will determine the final agenda.
- 9) **Discussion, consideration, possible action regarding Mr. Earls request for purchasing radios.** The commissioners directed Mrs. Woody to request additional information from the fire chiefs for the next meeting.

- 10) **Discussion, consideration regarding update from Moore VFD on progress of current audit.** No action was taken.
- 11) **Discussion, consideration, possible action regarding Moore VFD request for QuickBooks connection.** No action was taken.
- 12) **Discussion, consideration, possible action regarding a request by Moore VFD to approve donation of expired PPE.** No action was taken.
- 13) **Discussion, consideration, possible action regarding a budget amendment request from Pearsall VFD.** No action was taken.
- 14) **Discussion, consideration, possible action regarding the approval of a letter of engagement for the 2025 ESD audit.** Royce Starnes made a motion to approve the letter of engagement. Bob Grubb seconded the motion, with all in favor, the motion passed.

Executive Session: The Board may convene into Executive Session Authorized by Chapters 551.071, 551.074 and 551.072 of the Texas Government Code, as it pertains to legal matters, personnel issues and real estate.

- 15) **The Board will reconvene in open session and take any action necessary resulting from Executive Session.** The Board did not convene in executive session.
- 16) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**  
**Dilley VFD**  
**Monthly budget report**  
**Monthly activity report**  
**Funds requested** No one from Dilley VFD was present, no funds requested and no reports were furnished for the meeting.
- 17) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**  
**Bigfoot VFD**  
**Monthly budget report**  
**Monthly activity report**  
**Funds requested** Linda Parsons made a motion to approve reimbursement of \$2,434.70 in expenses. J D Earls seconded the motion, with all in favor, the motion passed.
- 18) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**  
**Moore VFD**  
**Monthly budget report**  
**Monthly activity report**  
**Funds requested** No funds were requested.

19) Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:

Pearsall VFD

Monthly budget report

Monthly activity report

**Funds requested** Bob Grubb made a motion to approve reimbursement of \$1,216.25 in expenses. J D Earls seconded the motion, with all in favor, the motion passed.

20) **Adjourn.** Royce Starnes made a motion to adjourn at 8:44 pm. Linda Parsons seconded the motion, with all in favor, the motion passed.

ATTEST:

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Signature

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Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date