

FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1

MEETING MINUTES

AUGUST 5, 2025

THE FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1 COMMISSIONERS CONDUCTED A REGULAR MEETING ON AUGUST 5, 2025 AT 7:00 P.M. AT THE BIGFOOT VOLUNTEER FIRE DEPARTMENT LOCATED AT 13988 FM 472, BIGFOOT, TX 78005.

**Call the Frio County Emergency Service District No. 1 ("ESD") Board Meeting to Order; Secretary will call roll; Quorum is established, Invocation and Pledge of Allegiance.** Chico Hines called the meeting to order at 7:08 pm. Chico Hines, Linda Parsons and Bob Grubb were in attendance. Royce Starnes was absent. A quorum was established. Chico Hines gave the invocation and led the pledge of allegiance.

- 1) **Citizens to be heard.** No citizens requested to speak.
- 2) **Approval of minutes.** Bob Grubb made a motion to approve the minutes as presented. Linda Parsons seconded the motion, with all in favor, the motion passed.
- 3) **Approval to pay bills and treasurer's report.** Linda Parsons made a motion to accept the treasurer's report and pay the bills presented in the amount of \$4,610.97. Bob Grubb seconded the motion, with all in favor, the motion passed.
- 4) **The next meeting is scheduled for August 21, 2025 at Bigfoot VFD.** Linda Parsons made a motion to change the next meeting date to Thursday, August 21, 2025. Bob Grubb seconded the motion, with all in favor, the motion passed.
- 5) **Discussion, consideration, possible action regarding scheduling of future meetings.** Bob Grubb made a motion to change future meeting dates to the third Thursday of each month, beginning with the next meeting on August 21, 2025. Linda Parsons seconded the motion, with all in favor, the motion passed.
- 6) **Discussion, consideration, possible action regarding interview of applicants for data coordinator services.** Two applicants were interviewed individually and then each left the meeting after their interview. After discussion, Bob Grubb made a motion to offer the position of data coordinator to Jay Gruen, subject to a background check, at the compensation he proposed of \$18.50/hour with an addition for mileage compensation. Linda Parsons seconded the motion, with all in favor, the motion passed. Mr. Gruen will provide a monthly accounting of hours worked with a brief description of work performed and accounting of mileage.
- 7) **Discussion, consideration, possible action regarding Locality Media dba First Due Services Agreement.** Linda Parsons made a motion to table, Bob Grubb seconded the motion, with all in favor, the motion passed.
- 8) **Discussion, consideration, possible action and any issues relating to Texas ESD Consulting.** No action was taken.

- 9) **Discussion, consideration, possible action regarding proposed tax rate and publication of public hearing for same.** Bob Grubb made a motion to approve the 2025 Tax Rate Calculation Worksheet with a No New Revenue tax rate of \$0.028805/\$100; a Voter Approval tax rate of \$0.029908/\$100; and a De minimis tax rate of \$0.043634/\$100; and to publish the 2025 Property Tax Rates in the Frio Nueces Current and the ESD website. Linda Parsons seconded the motion, with all in favor, the motion passed. Bob Grubb made a motion to approve a proposed 2025 tax rate of \$0.03/\$100. Linda Parsons seconded the motion, with all in favor, the motion passed. Bob Grubb made a motion to approve a public hearing on Thursday, August 21, 2025 at 7:00 pm at Bigfoot Volunteer Fire Department, 13988 FM 472, Bigfoot, TX 78005. Linda Parsons seconded the motion, with all in favor, the motion passed.
- 10) **Discussion, consideration, possible action regarding ESD 2025-2026 proposed budget.** No action was taken.
- 11) **Discussion, consideration, possible action regarding service provider agreements for the next fiscal year.** The Board went into Executive Session under Chapter 551.071 at 8:32 pm and reconvened in open session at 8:34 pm. Bob Grubb made a motion to adopt the changes as discussed in Executive Session. Linda Parsons seconded the motion, with all in favor, the motion passed.
- 12) **Discussion, consideration regarding update from Moore VFD on progress of current audit.** Moore Fire Chief J D Earls gave an update on the audit progress to date.
- 13) **Discussion, consideration, possible action regarding a forensic audit.** No action was taken.

Executive Session: The Board may convene into Executive Session Authorized by Chapters 551.071, 551.074 and 551.072 of the Texas Government Code, as it pertains to legal matters, personnel issues and real estate.

- 14) **The Board will reconvene in open session and take any action necessary resulting from Executive Session.** As discussed in item 11 above.
- 15) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**  
**Dilley VFD**  
**Monthly budget report**  
**Monthly activity report**  
**Funds requested**  
No representative was present, however a report was available. Linda Parsons made a motion to reimburse \$24,251.53 in expenses to the city of Dilley and \$4,934.78 in expenses to Dilley VFD. Bob Grubb seconded the motion, with all in favor, the motion passed.

- 16) Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:

Bigfoot VFD

Monthly budget report

Monthly activity report

Funds requested

Linda Parsons made a motion to reimburse \$1,422.25 in expenses to Bigfoot VFD. Bob Grubb seconded the motion, with all in favor, the motion passed.

- 17) Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:

Moore VFD

Monthly budget report

Monthly activity report

Funds requested

Linda Parsons made a motion to reimburse \$7,044.38 in expenses to Moore VFD. Bob Grubb seconded the motion, with all in favor, the motion passed.

- 18) Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:

Pearsall VFD

Monthly budget report

Monthly activity report

Funds requested

Bob Grubb made a motion to reimburse \$3,031.27 in expenses to the city of Pearsall. Linda Parsons seconded the motion, with all in favor, the motion passed.

- 19) **Adjourn.** Linda Parsons made a motion to adjourn at 8:51 pm. Bob Grubb seconded the motion, with all in favor, the motion passed.

**ATTEST:**

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**Signature**

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**Name/Title**

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**Date**

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**Signature**

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**Name/Title**

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**Date**